Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, September 14, 2026

Mayor McGilvray called the Regular Session Council meeting to order 6:00 pm and the following City Council Members and Staff were present:

Kendall McGilvray – Mayor
Randy Smith – Mayor Pro Tem
Sarah Early Simoneaux – Alderman
Rodney Allbright – Alderman
Amanda Hanlon – City Secretary
Travis Hobbs – Emergency Management Coordinator
Jared Williamson – Deputy Chief of Marshal Dept.
Caleb Cristofaro – Municipal District Services (MDS) Client Manager by phone due to being on vacation.

Chris Duncan – City Attorney – came in at 6:02 pm.

Invocation/Pledge – Invocation given by EMC Hobbs. Pledge completed.

Public Forum – NA.

Reports/Recommendations from Contractors/Employees:

A. Caleb – MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report. Alderman Allbright motioned to approve that MDS move forward on the delinquent accounts. Alderman Smith seconded. 3-0 approved and the motion carried. A resident has an irrigation meter, and it has never been filed with TCEQ, and the tier system is what showed that even more. This resident will be getting a credit adjustment in the future. Council had questions regarding irrigation meters and pump numbers.

B. Shohn Davison – MARSHAL'S OFFICE – In Marshal Davison absence, Deputy Chief Williamson attended in his place and gave the monthly report. Council requested that Marshal add code ordinance violations to his monthly report.

C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his report. No update on the generator grant.

Minutes:

Alderman Simoneaux motioned to approve the minutes for August 10, 2026 – Regular Council Meeting minutes, August 17 – Special session, and August 24 – Special session minutes with the noted corrections. Alderman Allbright seconded. 3-0 approved and the motion carried.

Monthly Financial Statements – July and August 2026

Council was given the Profit and Loss reports for July and August 2026 to review prior to the council meeting. Alderman Simoneaux motioned to accept the financial statements as submitted for July and August 2026. Alderman Allbright seconded. 3-0 approved and the motion carried.

New Business:

1) RESIDENT RAY FELDER REQUESTS ADDITIONAL SINGAGE ON W. TIMBERLANE DRIVE.

Ray Felder spoke regarding additional children at play signs since he observes children playing in the park as well as children in the road from the beginning of W. Timberlane at Main St, down to the city office building. He states signs after the speed hump and at Main St. would work. Alderman Simoneaux motioned to approve the installation of slow children at play sign on existing posts at the recommendation of Marshal's locations. Alderman Smith seconded. 3-0 approved and the motion carried.

1. RESIDENT LARRY MOREHEAD LOCATED AT 123 W. WILDWINN DRIVE REQUESTS CLARIFICATION FROM MARSHAL REGARDING ORDINANCE CONTACTS AND THEIR RESPONSES, CONCERNS REGARDING WATER METER READING, AND RELOCATING HIS WATER METER INTO HIS BACKYARD.

Larry stated his meter is in his neighbor's yard which is enclosed by a fence. The neighbor fenced in the easement. Caleb had someone go out to see about moving – Can't place it on private property. Can see about moving it in regard to splitting up the meters. Depending on what it would take to move it, homeowner may be liable for costs. Kendall will get with Caleb and see from there.

2. DISCUSSION AND ACTION REGARDING A RESOLUTION RE-ADOPTING THE CITY'S INVESTMENT POLICY AND INVESTMENT STRATEGIES AS REQUIRED BY THE TEXAS PUBLIC FUNDS INVESTMENT ACT.

Council was about to review the renewal resolution prior to the council meeting. Alderman Allbright motioned to approve the Investment Resolution 2026-03 to renew the city's current investment policy. Alderman Smith seconded. 3-0 approved and the motion carried.

EMC Travis Hobbs left council meeting at 6:35 pm.

3. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF EDWARD ROSE ENGAGEMENT LETTER FOR FY2024-25 AND FY2025-26 FINANCIAL AUDIT.

Alderman Allbright spoke regarding his meeting with Mr. Rose. Alderman Allbright motioned to accept Edward Rose's letter of engagement for both fiscal year 2024-25 and 2025-26 audits. Alderman Simoneaux seconded. 3-0 approved and the motion carried.

4. DISCUSSION AND POSSIBLE ACTION ON AN INTERLOCAL AGREEMENT BETWEEN BRAZORIA COUNTY ENGINEERING AND HILLCREST VILLAGE.

Alderman Smith motion to approve the interlocal agreement between Brazoria County Engineering and Hillcrest Village for the October 1, 2026 to September 30, 2027 budget year. Alderman Allbright seconded. 3-0 approved and the motion carried.

5. DISCUSSION AND ACTION REGARDING VOTE FOR TEXAS MUNICIPAL LEAGUE (TML) INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES ELECTION.

Alderman Simoneaux motioned to approve Buzz Fullen for Place 1, Emily Crawford for Place 2, Alun Thomas for Place 3, and Place 4 – Austin Bleess. Alderman Allbright seconded. 3-0 approved and the motion carried.

A. FOLLOW-UP BUSINESS

1. CONVENE INTO EXECUTIVE SESSION 551.074 (PERSONNEL MATTERS) AND STATE OF GOVERNMENT.

   Mayor McGilvray convened into Executive Session at 6:05 pm regarding 551.074 Personnel matters.

2. RECONVENE INTO OPEN SESSION and TAKE ACTION, IF NECESSARY, ON MATTERS DISCUSSED IN CLOSED EXECUTIVE SESSION.

   Mayor McGilvray ended executive session and Council reconvened into regular session at 7:01 pm.

3. DISCUSSION AND POSSIBLE ACTION REGARDING ZRT CONSTRUCTION.
   Council spoke about their dissatisfaction regarding the Emergency Management cabinet built by ZRT Construction. Mayor spoke regarding trying to meet up with the contractor to discuss a remedy in person, but nothing was settled upon. Council wants to go for a refund ($2,163.61) give cabinet back. Duncan agreed to send a refund demand letter.

   4. DISCUSSION AND POSSIBLE ACTION REGARDING PARTICIPATION IN NATIONAL NIGHT OUT AND PARK DEDICATION ON TUESDAY, OCTOBER 6, 2026.
   Council discussed participation. Alderman Allbright motioned to approve participation in National Night Out and park dedication on Tuesday, October 6, 2026. Alderman Smith seconded. 3-0 approved and the motion carried. Duncan offered a donation for the event.

Correspondence/Announcements:

ALDERMAN MONDRAGON – Absent.

ALDERMAN SITAL – Absent.

ALDERMAN SMITH – No comment.

ALDERMAN SIMONEAUX – No comment.

ALDERMAN ALLBRIGHT – City Park ADA ramp and swing mats arrive tomorrow.

CITY CLERK – Commissioner's Court on September 8th approved the drainage request for the area from the city building to the park, but County stated it would take a while to get to this project.

MAYOR McGILVRAY – Generator maintenance was completed.

Adjournment:

Alderman Simoneaux and Alderman Allbright motioned to adjourn the meeting. All approved and the motion carried. Mayor McGilvray adjourned the meeting at 7:08 pm.

Kendall McGilvray, Mayor

Attest:

Amanda Hanlon, City Secretary