

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, February 09, 2026**

Mayor McGilvray called the Regular Session Council meeting to order at 6:00 pm.

Present: Mayor McGilvray, Alderman Smith, Alderman Allbright, Alderman Mondragon, Alderman Sital, EMC Travis Hobbs, Marshal Davison, and City attorney Chris Duncan.

Invocation/Pledge

Invocation was completed by Travis Hobbs and the pledge followed.

Public Forum

Carolyn McCollum residing at 206 W. Wildwinn - kudos to Amanda for her hard work and asked if a study of investment has been done on the municipal court. Believes priority should be the water lines.

Ann Dillman at 121 E. Sherwood Drive – asked Council about the status of 109 E Sherwood and the trash building up on the vacant property.

Reports/Recommendations from Contractors/Employees:

- A. Caleb Cristofaro– MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report. Meter replacement is going smoothly and underbudget. May look at replacing more meters. Permit 3132 is paid. There are currently 11 delinquent accounts. Alderman Allbright motioned to approve MDS to move forward on delinquent accounts. Alderman Smith seconded. All approved and the motion carried.

Hydrant is inoperable at 113 E Crestmont Dr. and brought an estimate for the hydrant replacement. Council asked questions. Alderman Allbright motioned to approve the hydrant replacement out of a fund balanced account. Alderman Smith seconded. All approved and the motion carried.

- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his monthly report. Brake service due on the F-150. Last month’s request to make contact with residents who are violating ordinances was moved due to the winter storm to February’s report.

- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his monthly report. MITMOD grant information was given and only \$1.85 million will be given for sewer improvements. Generator grant is in the works; heavy lifting of paperwork is being done by Amanda [City Secretary]. County will pick their own engineer for this project. Kendall will be meeting with County on Thursday, 2/12/26 and taking it over for Kory.

Minutes:

Alderman Allbright and Alderman Sital motioned to approve the January 20, 2026 - Regular session minutes. All approved and the motion carried.

Monthly Financial Statements:

Council was emailed the January 2026 financial reports prior to meeting. Secretary stated her issue with the January 2026 financial report is the unapplied (MDS) cash payments. CPA is aware of the issue and

stated it would take a little longer to get back to me than normal with tax season here. Alderman Smith motioned to approve the January 2026 Financial report. Alderman Allbright seconded. All approved and the motion carried.

Follow-Up Business:

1. SECOND AND FINAL REGARDING ORDINANCE 2026-01, GENERAL ELECTION ORDER.
Mayor McGilvray stated the open positions that will be on this May's general election, mayor and two Alderman positions. Alderman Smith motioned to approved Ordinance 2026-01 as stated in their council packets. Alderman Allbright seconded. All approved and the motion carried.
2. RONALD ANDERSON WITH A&S ENGINEERING, INC. WILL PRESENT BOND ELECTION PREP PRPOSAL THAT INCLUDES FACILITY EVALUATION, CIP, ASSET MANAGEMENT, MEETING PREP AND MEETING ATTENDANCE. Mr. Anderson spoke about the proposal; it showed steps such as task 1: Facility evaluation, task 2: Asset management, and task 3: Capital Improvement plan and a price of \$29,000. Alderman Allbright asked about water and sewer lines being in which task. Mr. Anderson stated asset management and trickles into task 3 as well. Mr. Anderson stated bond elections are called in August for Fall election. With that stated, A&S Engineers would need to know by next month if Council will be moving forward. Council decided to move up their workshop from March 19th to Thursday, February 26th at 6pm to discuss this future.
3. DISCUSSION AND POSSIBLE ACTION ON A LEAK ADJUSTMENT POLICY ORDINANCE.
Council discussed this policy with Caleb and Mr. Duncan (city attorney). Council will adopt the MDS policy. City attorney will draft the ordinance and send it over for signing. Alderman Mondragon motioned to adopt the leak adjustment and pool adjustment policy in an ordinance. Alderman Smith seconded. All approved and the motion carried.
4. DISCUSSION AND POSSIBLE ACTION ON THE UPDATE OF CLEANING CITY SIGNS. Mayor and secretary spoke about the latest information. Alderman Mondragon motioned to accept the County cleaning city signs and the identified sign replacement in the amount of \$129.82. Alderman Sital seconded. All approved and the motion carried.

New Business:

1. DISCUSSION AND POSSIBLE ACTION TO UPDATE ALL FINANCIAL INSTITUTIONS WITH AUTHORIZED SIGNATORIES AND DELETE PRIOR SIGNATORIES NO AUTHORIZED ON HILLCREST VILLAGE ACCOUNTS. Authorized signatories include Mayor Kendall McGilvray, Alderman/Mayor Pro-Tem Randy Smith, and Alderman Ramiro Mondragon. These authorized signatories shall have the authority to consolidate and move accounts into higher interest types of accounts. Also, they are authorized to establish savings renewal dates for the benefit of Hillcrest Village without the payment of penalties for account changes. Action to also remove Brad Dawson and Tom Wilson as Hillcrest Village financial signatories from all Hillcrest Village bank accounts and certificate of deposits, including, but not limited to First Liberty Bank of Alvin, PNC Bank, and Texas Advantage Community Bank.

Alderman Mondragon will meet with PNC regarding the maturing CD 05991 which matures February 23, 2026. Alderman Allbright motioned to approve new business discussion item #1 as written in the 2/09/26 agenda. Alderman Smith seconded. All approved and the motion carried.

2. RESIDENT LARRY MOREHEAD RESIDES AT 123 E WILDWINN DR. TO DISCUSS THE GENERAL LAND OFFICE GRANT (MITMOD) AWARDED TO THE CITY OF HILLCREST VILLAGE THAT WAS IN THE ALVIN SUN NEWSPAPER. Council answered his questions in the EMC report regarding the MITMOD grant.

Correspondence/Announcements:

ALDERMAN MONDRAGON – Reminder to Amanda to post 2/16/26 special session for tomorrow. Reminder that some houses have metal pipes which cause brown water as well.

ALDERMAN SITAL – No comment.

ALDERMAN SMITH – Loves seeing everyone here [at council meeting].

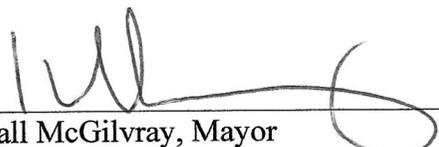
ALDERMAN ALLBRIGHT – No comment.

-CITY CLERK – Candidate applications are due 2/12/26 at 4pm. I have grant training Feb 11th from 10-11:15 am and request to close the office. Council granted.

MAYOR MCGILVRAY – Thanked the residents for being attending the meeting.

Adjournment:

Alderman Smith and Alderman Mondragon motioned to adjourn the meeting. All approved and the motion carried. Mayor McGilvray adjourned the meeting at 6:55 pm.


Kendall McGilvray, Mayor

Attest:


Amanda Hanlon, City Secretary