

**Minutes for Regular Session Council Meeting  
City of Hillcrest Village  
Monday, January 20, 2026**

Mayor McGilvray called the Regular Session Council meeting to order at 6:00 pm.  
Absent: Alderman Smith and City attorney Chris Duncan.

**Invocation/Pledge**

Invocation was completed by Travis Hobbs and the pledge followed.

**Public Forum**

NA.

**Reports/Recommendations from Contractors/Employees:**

- A. Caleb Cristofaro– MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly water plant report. The city has 17 delinquent accounts. Alderman Allbright motioned to move forward with the delinquent account notices. Alderman Mondragon seconded. All present approved and the motion carried. Caleb spoke regarding quote from Electrical Field Services Inc for HV WP#3 to City building, the quote is good for 30 days as of January 6, 2026.
  
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his monthly report. His Dept had a welfare concern and a disturbance with MDS. No reports of packages stolen from residents this holiday season. Suggested to Council to get their City IDs done since County will no longer be doing entry letters during a disaster.
  
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his monthly report. He agreed with Marshal about the IDs for city staff. This weekend there is a frozen precipitation storm coming in and reminded residents to prepare for the worse in case of possible road closures.

**Minutes:**

Alderman Allbright and Alderman Mondragon motioned to approve the December 15, 2025 - Regular session minutes. All present approved and the motion carried.

**Monthly Financial Statements:**

Council was emailed the corrected October 2025 and November 2025 financial reports, as well as December 2025 financial reports to review. Alderman Allbright motioned to approve the December 2025 Financial report. Alderman Mondragon seconded. All present approved and the motion passed. Alderman Allbright requested to see the City’s reserve numbers.

**Follow-Up Business:**

1. MR. ANDERSON WITH A&S ENGINEERS, INC. WILL DISCUSS HOW TO IMPLEMENT THE ENGINEERING STUDY FOR UPDATING HILLCREST VILLAGES’ WATER AND SEWER SYSTEMS.

Mr. Anderson discussed an engineering study would be phase 1 and cost between \$20,000-35,000 and looking at 3-4 months for timeframe. Engineering study has to be done before bond. Capital improvement plan can be done in stages and will get lots of projections once study is complete. Mr. Anderson understands that the main problem is city water line system and projects would cost \$2-2.5 million, which will include some engineering work. Council asked if he could work with the WUTAP grant the city is working on. Mr. Anderson has heard about the rural TWBD grants but A&S Engineering has no experience in that grant. Mr. Anderson would like information on the WUTAP grant to look over it. Council has asked that he prepare a bond election prep proposal.

2. DISCUSSION AND POSSIBLE ACTION REGARDING TRAFFIC CONTROL ON WEST TIMBERLANE DRIVE. Mayor McGilvray spoke regarding the traffic and safety issue on W. Timberlane Drive from his personal perspective. He believes it warrants a new speed hump and had it ordered along with new signs. Alderman Allbright requested to move forward with the s-curve striping since it was previously approved and has been budgeted in this fiscal year.
3. RESIDENT MRS. CRISTI CASTRO LOCATED AT 218 W. LARKSPUR DRIVE WANTS TO DISCUSS WATER RATES AND POOL GUIDELINES/PROCEDURES. Mrs. Castro was absent but called prior to meeting to let city secretary know.
4. RESIDENT, LARRY MOREHEAD LOCATED AT 123 E WILDWINN DR, REQUESTS AN UPDATE ON COUNCIL'S PROGRESS ON ESTABLISHING A MUNICIPAL COURT, REQUESTS A COUNCIL VOTE ON MAILING A COPY OF THE CITY BYLAWS AND POSSIBLY FINES TO EVERY RESIDENT OUTLINING ORDINANCE VIOLATION FOR PARKING BOATS, RV, AND TRAILERS IN DRIVEWAYS OR BESIDE THE HOUSE. Mr. Morehead wants Council to give Marshal the ability to hand out a copy of the violated ordinance directly to the violator and let them know municipal court is coming. Mr. Morehead is worried about a grandfather clause to residents that are currently violating ordinances. No estimated municipal court timeframe can be given at this time. Marshal spoke about two forms of notice and was willing to meet with city attorney on the issue. Marshal has two code enforcement officers who will hand out the ordinances being violated directly to the residents. Alderman Allbright asked that he have the follow-up on his January report.
5. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE INTERLOCAL AGREEMENT IS26-0012 REGARDING FY26 ROAD PROJECTS. Council reviewed agreement prior to meeting. Alderman Mondragon motioned to approve the Interlocal agreement IS26-0012 regarding road projects. Alderman Sital seconded. All present approved and the motion carried.
6. DISCUSSION AND POSSIBLE ACTION ON DISCUSSION AND POSSIBLE ACTION ON SEEKING PROPOSALS FROM STORM DEBRI REMOVAL COMPANIES AND ANOTHER SEPARATE PROPOSAL FOR MONITORS OF THE REMOVAL COMPANY.  
Travis can reach out to Ron with City of Alvin and see who they use. Council and Travis discussed they can use AmeriWaste still for pick up Alderman Mondragon motions to take debris bids for monitoring companies. Alderman Sital seconded. All present approved and the motion carried.

## **New Business:**

### 1) DISCUSSION AND POSSIBLE ACTION ON CHANGING COUNCIL MEETING DATE.

Mayor spoke regarding the city attorney's request for date change so he can attend. Alderman Mondragon motioned to approve moving the council meetings to the second Monday of the month. Alderman Allbright seconded adding that after the second consecutive absence from city attorney, the meetings go back to the third Monday of the month. All present approved and the motion carried.

### 2) DISCUSSION AND POSSIBLE ACTION ON RENEWING THE TEXAS ADVANTAGE COMMUNITY BANK CERTIFICATE OF DEPOSIT ENDING IN 3336 MATURING ON JANUARY 23, 2026.

Alderman Mondragon spoke regarding this matter. The higher rate is for nine months, but if anything changes he will let Council know. Mondragon motions to renew certificate of deposit 3336 for another nine months. Alderman Sital seconded. All present approved and the motion carried.

### 3) DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 2026-01, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 2, 2026. Council read ordinance 2026-01.

The ordinance is needed to order a general election for the city and to receive the joint contract with Brazoria County Elections Dept. Alderman Mondragon motioned to approve the Ordinance 2026-01 to order the General Election held on May 2, 2026. Alderman Allbright seconded. All present approved and the motion carried.

### 4) DISCUSSION AND POSSIBLE ACTION ON A FUTURE WORKSHOP/MEETING REGARDING ESTABLISHING CITY PROJECTS AND GOALS FOR 2026.

Council discussed dates for a city projects and goals workshop. Council settled on Thursday, March 19<sup>th</sup> at 6:00 pm.

## **Correspondence/Announcements:**

ALDERMAN MONDRAGON – No comment.

ALDERMAN SITAL – No comment.

ALDERMAN SMITH – Absent due to illness.

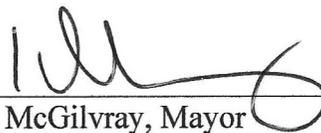
ALDERMAN ALLBRIGHT – No comment.

-CITY CLERK – The city inspector will be out of the country between Feb 5-12.

MAYOR MCGILVRAY – Thanked residents for showing up to the meeting.

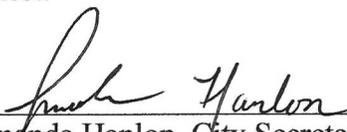
## **Adjournment:**

Alderman Mondragon and Alderman Sital motioned to adjourn the meeting. All present approved and the motion carried. Mayor McGilvray adjourned the meeting at 7:21 pm.



Kendall McGilvray, Mayor

Attest:



Amanda Hanlon, City Secretary

**City of Hillcrest Village  
Interlocal Agreement Project Request Summary FY-26**

Exhibit 'A'

**DO NOT ALTER THIS FORM OR ADD ADDITIONAL LINES**

STREET/LOCATION	LIMITS (TO - FROM)	LENGTH (FT)	WIDTH (FT)	WORK DESCRIPTION (Major Street Projects and/or Ditch Digging ONLY)	FOR OFFICE USE ONLY
1 W Crestmont / Main St. curve Project #1	W. Crestmont curve, see attached map.	<del>107</del> 98.25'	25'	Resurface curve section of W. Crestmont/Main St.	
2 E. Timberlane Dr. short section	From stop sign to <del>beginning</del> the MDS lift station/mr. Korth property.	148'	20'	approximately 146-150 ft of the street, all the way to MDS lift station - resurface road.	
3 Fairway Drive curve into W. Crestmont + W. Timberlane Dr. (29' wide)	Fairway Drive to into W. Crestmont curve to W. Timberlane intersection "lip" of road.	159.7 ft.	34.6'	Resurface road and smooth over "lip" on W. Timberlane / @ Fairway Intersection + Fairway curve	
4 <del>West Crestmont culverts</del> <del>West side of Main St.</del> to Mustang ditches	E Timberlane Drive to Mustang ditches on both sides of street	1,869.23' (.354 mile)	15'	clean out culverts on <del>west</del> <del>side</del> of main st. to Mustang Dr., both sides OR at least	

Note: Must have Mayoral approval

West side of Main St.

Return to: County Engineer's Office  
[Engineer-interlocals@brazoriacountytx.gov](mailto:Engineer-interlocals@brazoriacountytx.gov)

  
 Approved By: Mayor  
 Date: 11/6/2025