

ORIGINAL

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, November 17, 2025**

Mayor McGilvray called the Regular Session Council meeting to order at 6:01 pm.

Present: Mayor McGilvray, Alderman Mondragon, Alderman Smith, Alderman Allbright, Alderman Sital, EMC Travis Hobbs, Marshal Davison.

Absent: Chris Duncan, city attorney

Invocation/Pledge - Ms. Dillman gave the invocation. Pledge of Allegiance was conducted.

Oath of Office - Mayor McGilvray and Alderman Eric Sital were sworn in for their unexpired elected terms from the November 4, 2025, Special election.

Public Forum

Ms. Constance Little located at 106 E. Larkspur; Ms. Jean Barrow located at 102 E. Larkspur, and Ms. Ann Dillman located at 121 Sherwood Dr all had complaints regarding their usually high-water bills. Ms. Little asked for an adjusted across the next several bills.

Reports/Recommendations from Contractors/Employees:

- A. Caleb Cristofaro— MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report. Alderman Smith spoke regarding the city accountability rate since MDS took over, it was 67% to 86%. Alderman Smith motioned to move forward with notifying the delinquent accounts. Alderman Allbright seconded. 4-0 approved and motion carried. Caleb apologized for all the water outages lately. Could set up a leak adjustment policy with MDS, where MDS handles certain leak adjustments, but as of right now it all has to go through council.
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his monthly report. One officer will be getting released from field training. Marshal stated regarding the traffic code, City is well within their abilities. Pedestrian crossing clarification.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his monthly report. Hurricane Beryl grants are closed. Thursday has the possibility of severe weather.

Minutes:

Alderman Allbright and Alderman Smith motioned to approve the October 20, 2025, Regular Council meeting minutes. 4-0 approved and the motion carried.

Monthly Financial Statements:

Council was not able to review October 2025 financial statements due to an error found by secretary and having to get with CPA to correct it.

New Business:

1. DISCUSSION AND POSSIBLE ACTION ON APPOINTING A MAYOR PRO-TEM
Council discussed the topic briefly. Alderman Mondragon motioned to approve Alderman Randy Smith for the position of Mayor Pro-Tem. Alderman Allbright seconded. 4-0 approved and the motion carried.
2. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE CANVASS OF THE NOVEMBER 4, 2025 ELECTION.*
Alderman Allbright motioned to approve the Brazoria County election results from the November 4, 2025 election. Alderman Smith seconded. 4-0 approved and the motion carried.
3. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF RESOLUTION 06-2025 FOR BRAZORIA COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS ELECTION.
Alderman Allbright motioned to vote for #1- Nina Harrison for the Brazoria County Appraisal District Board of Directors election. Alderman Smith seconded. 4-0 approved and the motion carried.
4. DISCUSSION AND POSSIBLE ACTION ON APPROVING AN MDS WATER BILL LEAK ADJUSTMENT FOR DR. JOSEPH MILLS RESIDING AT 207 HILLCREST DRIVE. Caleb spoke on behalf of the property owner, Dr. Mills but has been residing in Arizona and no one living in the house. Realtor helped coordinate the repair. Caleb will use the average of his last three months for his adjustment amount, does not have that number with him. Alderman Mondragon motioned to approve the adjustment for Mr. Mills at 205 Hillcrest Drive calculated by MDS. Alderman Smith seconded. 4-0 approved and the motion carried.
5. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE CITY OFFICE 2026 HOLIDAY CALENDAR. Council reviewed proposed calendar. Alderman Allbright motioned to approve the city's 2026 holiday office schedule. Alderman Smith seconded. 4-0 approved and the motion carried.
6. DISCUSSION AND POSSIBLE ACTION ON POSSIBLE CANDIDATES TO REPLACE UNEXPIRED ALDERMAN POSITION. Mayor McGilvray gave options from his conversation with Mr. Duncan. Council agreed to table the topic.
7. DISCUSSION AND POSSIBLE ACTION REGARDING RESIDENT RAY FELDER LOCATED AT 207 W. TIMBERLANE DR. CONCERNING THE SPEEDING ISSUE IN CITY AND SOLUTIONS. Mr. and Mrs. Felder spoke regarding the speed bumps and complaint of increased speed since speed bumps have been removed. Council spoke that County would only resurface the road but would not re-do the speed bumps. Residents asked for alternative options to slowing vehicles down. Council agreed to look into adding signs to heighten awareness and Marshal's Dept will patrol more around W. Timberlane.

Correspondence/Announcements:

ALDERMAN MONDRAGON – Stated residents should have gotten a notification letter of rates.

ALDERMAN SMITH – No comment.

ALDERMAN ALLBRIGHT – Playground to be installed in December, if its not rescheduled again.

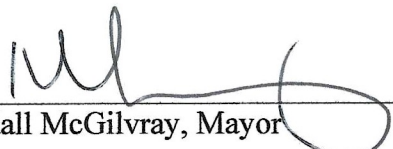
ALDERMAN SITAL – Spoke regarding water bill and leakage, check the house for small leaks.

CITY CLERK – Playground in December & Christmas candle sales start December 13th.

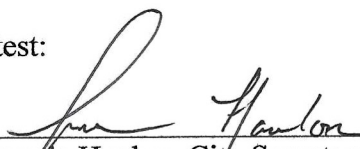
MAYOR MCGILVRAY – Backstop is rusted and being removed for playground by donation. Will look into replacement and relocating it.

Adjournment:

Alderman Mondragon and Alderman Smith motioned to adjourn the meeting. All approved and the motion carried. Mayor McGilvray adjourned the meeting at 7:12 pm.


Kendall McGilvray, Mayor

Attest:


Amanda Hanlon, City Secretary