

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, July 21, 2025**

Mayor Pro Tem McGilvray called the Regular Session Council meeting to order at 6:00 pm.
Absent: City Attorney, Chris Duncan (available by phone, if needed).

Invocation/Pledge

Invocation given by Ann McGilvray. Pledge was completed.

Public Forum

NA.

Reports/Recommendations from Contractors/Employees:

- A. Caleb Cristofaro– MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report. Council had questions. Alderman
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his monthly report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis absent servicing in

Minutes:

Alderman Smith motioned to approve the June 16, 2025, Regular council meeting minutes. Alderman Allbright seconded. 4-0 approved and the motion carried.

Monthly Financial Statements: - No financial statements at this time.

New Business:

1. RENEE MCGUIRE WITH PARKSIDE TRAILS LLC GIVING AN UPDATE ON THE SUBDIVISION. Renee spoke regarding signs to go up on T-posts before and after the entrance of the property, plus 30 days in advance of the bridge being shut down to work on de-escalation lane and bridge.
2. DISCUSSION AND POSSIBLE ACTION ON RESIDENT STEVE MCGINLEY’S LOCATED AT 210 HILLCREST BUILD CARPORT PERMIT. Council discussed the topic regarding the setback issue. It will be off the front side of his house behind a fence. Council sees no further issue with his carport permit.
3. DISCUSSION AND POSSIBLE ACTION ON RESIDENT LARRY MOREHEAD LOCATED AT 123 E. WILDWINN DR. REGARDING THE PROGRESS OF ESTABLISHING THE MUNICIPAL COURT. Mayor Pro Tem reiterated about municipal court on hold till November election so there is a full council to participate in any needs during setup.
4. DISCUSSION AND POSSIBLE ACTION REGARDING CERTIFICATE OF DEPOSIT AT TEXAS ADVANTAGE COMMUNITY BANK MATURING JULY 31, 2025. Alderman Mondragon will take over the bank discussions on renewing the certificate of deposit.

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE PLAYGROUND FOR THE CITY. Alderman Allbright spoke regarding information he has since learned regarding acquiring a playground for our city park. This topic will be added to the budget workshop for further discussion.
6. DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF A WELCOME TO HILLCREST CITY SIGN. Council agreed to add this as a topic of the budget workshop meeting.
7. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF RECORD MANAGEMENT POLICY. Secretary spoke regarding the importance of the Records Management Policy and that it will be filed with the state. Alderman Allbright motioned to approve Resolution 05-2025, Record Management Policy. Alderman Smith seconded. 4-0 approved and the motion carried.
8. DISCUSSION AND POSSIBLE ACTION REGARDING THE HEALTH AND SAFETY CONCERN AT PROPERTY OF 109 E. SHERWOOD DRIVE. I updated the Council on contact with Susan Langley and Mayor Pro Tem opted to give her some more time to rectify the condition of the yard.
9. DISCUSSION AND POSSIBLE ACTION ON REGARDING MDS TO GATHER THE 2023 WATER DATA NECESSARY FOR THE WUTAP GRANT. Caleb spoke regarding this issue and about how long it would take to sort the data, which he believes would be about a week. Alderman Smith motioned to approve MDS gathering the 2023 water data from the water billing records for the WUTAP grant.
10. DISCUSSION AND POSSIBLE ACTION REGARDING SWITCHING GENERAL FUND FROM REGIONS BANK TO ANOTHER BANK TO GAIN ONLINE BANKING ACCESS. Kendall gave Council a review of what has been going on with Regions bank and getting access. Council had questions. Alderman Allbright motioned to move Regions Bank operational account to HomeTown Bank in Alvin for QuickBooks access and same signers and online banking access as Regions Bank. Alderman Smith seconded. 4-0 approved and the motion carried.

Correspondence/Announcements:

ALDERMAN MONDRAGON – confirming what banks that will allow QuickBooks.

ALDERMAN SMITH – No comment.

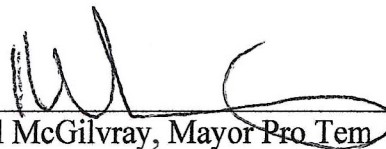
ALDERMAN ALLBRIGHT – No comment.

CITY CLERK – Informed council about attending the Torrent Oil Emergency Pipeline training, Budget and Tax Rate training and suppose to have a meeting with the CPA on July 31st.

MAYOR PRO TEM MCGILVRAY – No comment.

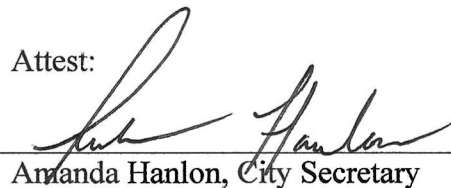
Adjournment:

Alderman Smith and Alderman Mondragon motioned to adjourn the meeting. 4-0 approved and the motion carried. Mayor Pro Tem McGilvray adjourned the meeting at 6:52 pm.



Kendall McGilvray, Mayor Pro Tem

Attest:



Amanda Hanlon, City Secretary