

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, June 16, 2025**

Mayor Pro Tem McGilvray called the Regular Session Council meeting to order at 6:00 pm.
Absent: City attorney was not present for this meeting.

Invocation/Pledge

Invocation given by EMC Hobbs. Pledge completed.

Public Forum

George – Spoke about his unapproved opinion of the online bill pay fee of \$3.95 to pay city water bill online/automatically.

Reports/Recommendations from Contractors/Employees:

Items in this section are generally for informational purposes, but action may be taken on any item at Council's discretion.

- A. Caleb Cristofaro– MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report. No leaks the month of May. Alderman Mondragon motion to approve sending delinquent letters to residents who are in arrears. Alderman Albright seconded. 4-0 approved.
- B. Shohn Davison – MARSHAL'S OFFICE – Marshal Davison gave his monthly report. Requested to utilize the city municipal building for their department meeting on Saturday, Council gave permission. Council asked about the broken barricade.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his monthly report. Reminder hurricane season is here and he has an upcoming FEMA zoom meeting.

Minutes

Alderman Smith and Alderman Mondragon motioned to approve May 12, 2025 - Council meeting minutes. 4-0 approved and the motion carried.

Monthly Financial Statements:

No monthly statements given at this time. Mrs. Hanlon, City Secretary, has just started to work with Affordable Bookkeeping out of League City to get QuickBooks setup completely and correctly, but still had no online banking access to the City's General Fund at Regions bank.

Business:

A. NEW BUSINESS/DISCUSSION

- 1. RECEIVE PRESENTATION FROM YADU CERVANTES WITH VERZION. Verizon representative, Mr. Cervantes, spoke about the SD7 radios and there are three Alvin towers. Council asked questions. Alderman Albright motioned to approve the purchase of seven radios at Option #1. Alderman Smith seconded. 4-0 approved and motion carried.

2. DISCUSSION AND POSSIBLE ACTION ON RESIDENT, DERIK HUTCHINSON'S BUILD PERMIT REQUEST OF FENCE REPLACEMENT AND ADJUSTMENTS AT 107 RIDGEMONT DRIVE. Derik Hutchinson spoke regarding his fence and shed placement. Derik wants to replace chain link fence with wood privacy with a rot board, which will not be over 8' height. No action needed from Council since homeowner made the required adjustments prior to the meeting.
3. DISCUSSION AND POSSIBLE ACTION ON RESIDENT JUSTIN STARK LOCATED AT 114 E. WILDWINN DRIVE, WANTING TO UTILIZE PARK FOR A PRO WRESTLING FUNDRAISER OR SHOW. Mr. Stark and Council discussed the matter. Council is interested and agreed upon it would be a fundraiser. Alderman Mondragon motioned to table the discussion under they talk to the city attorney regarding the liability. Alderman Albright seconded. 4-0 approved.
4. DISCUSSION AND POSSIBLE ACTION ON PROSPECTIVE BUYER STEPHEN MORLOCK FOR 111 FAIRWAY DRIVE PROPERTY, REQUEST TO SUBDIVIDE PROPERTY AND ADD CULVERT/DRIVEWAY. Mr. Morlock was not present as he had asked to be rescheduled to the July 21st council meeting due to not all his paperwork not being ready.
5. DISCUSSION AND POSSIBLE ACTION ON RESIDENT JOHN PATTERSON LOCATED AT 108 E. TIMBERLANE DRIVE, WANTING TO ADDRESS THE TRAFFIC CONCERN AND ON HILLCREST DRIVE AND RIVERSIDE DRIVE. Mr. Patterson spoke regarding his concerns and placement of stop signs. Alderman Smith motioned to approve adding two stop signs at intersection Hillcrest Dr. and Tropic St and that the city will pay for the signs. Alderman Mondragon seconded. 4-0 approved and the motion carried.
6. DISCUSSION AND POSSIBLE ACTION REGARDING RESIDENT, LARRY MOREHEAD LOCATED AT 123 E. SHERWOOD, NONCOMPLIANCE OF BUILDING RESTRICTIONS, CONCERNING THE E. LARKSPUR LANE RESIDENT'S CARPORT & VACCUM INSTALL AND UPDATE ON PROGRESS OF THE MUNICIPAL COURT. Kendall informed Mr. Morehead that the city attorney is ready to go to the next step for the municipal court, but waiting on new council in November 2025 special election.
7. DISCUSSION AND POSSIBLE ACTION REGARDING ERNIE JOHNSON AT 208 E CRESTMONT DRIVE, REGARDING WATER METER AND READINGS. Mr. Johnson wasn't happy about being charged a re-read meter fee while he was out of town. He wanted to know why he can't just read it for the technician and Council informed him that's not allowed or acceptable anymore and MDS rep stated its not allowed in their policy. Also discovered that the prior city inspector allowed Mr. Johnson to fence in his easment and his and his neighbor's meter, so only access is through his backyard.
8. DISCUSSION AND POSSIBLE ACTION REGARDING CPI CONTRACT AMENDMENT. Caleb from MDS spoke regarding this topic. CPI is your Consumer Price Index. Caleb brought this Consumer Price Index before a year is up service wise. Alderman Albright motioned to approve the CPI contract amendment presented in June to be starting July 1 , 2025. Alderman Smith seconded. 4-0 approved and the motion carried.

9. DISCUSSION AND POSSIBLE ACTION REGARDING DARRON RAY SERVICE AGREEMENT TO UPDATE CITY ORDINANCE 3-2020, CONSOLIDATED BUILDING AND STANDARDS CODE ORDINANCE. Council reviewed the service agreement. Alderman Allbright motioned to approve the Darron Ray service agreement as written. Alderman Mondragon seconded. 4-0 approved and the motion carried.
10. DISCUSSION AND POSSIBLE ACTION REGARDING INTERLOCAL AGREEMENT WITH CITY OF ALVIN FOR FIRE AND EMS. 11. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATING ORDINANCES, SIGNS AND ENFORCEMENT PROCEDURES FOR (1) NO THROUGH TRUCKS (2) NO SOLICITATION. Council tabled this topic for next month. No action taken.
11. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATING ORDINANCES, SIGNS AND ENFORCEMENT PROCEDURES FOR (1) NO THROUGH TRUCKS (2) NO SOLICITATION. Council and Marshal spoke regarding this matter. No through truck sign. Concrete trucks are coming through more due to subdivision in the County being built. No action taken.

B. FOLLOW UP BUSINESS

1. SECOND AND FINAL READING OF NOTICE OF SPECIAL ELECTION, ORDINANCE 2025-04. Alderman Allbright motioned to approve the second reading of Ordinance 2025-04, Notice of Special Election. Alderman Smith seconded. 4-0 approved and the motion approved.
2. DISCUSSION AND POSSIBLE ACTION REGARDING OPENING BIDS TO HANDLE DEBRIS MANAGEMENT AND REMOVAL IN THE EVENT OF A NATURAL DISASTER. Alderman Smith motioned to pause discussion on debris removal and monitoring.

Executive Session called and convened for 551.074 Personnel Matters by Council at 7:47 pm. Reconvened into Regular session at 7:57 pm.

Correspondence/Announcements:

MAYOR PRO TEM MCGILVRAY – asked about “Welcome to Hillcrest” signs

ALDERMAN MONDRAGON – asked for an update on light check

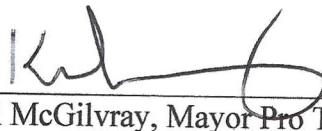
ALDERMAN SMITH – No comment.

ALDERMAN ALLBRIGHT – city park mockups

CITY CLERK – No comment.


Adjournment:

Alderman Smith and Alderman Allbright motioned to adjourn the meeting. All approved and the motion carried. Mayor Pro Tem McGilvray adjourned the meeting at 8:00 pm.



Kendall McGilvray, Mayor Pro Tem

Attest:


Amanda Hanlon, City Secretary