

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, October 21, 2024**

1. CALL MEETING TO ORDER

Mayor Dawson called the meeting to order at 6:00 pm.

Absent – Alderman Allbright

Alderman Mondragon had to leave council meeting at 6:24 pm for another scheduled event.

2. INVOCATION/PLEDGE

Pastor Chad from South Park Baptist Church gave the Invocation.

3. PUBLIC FORUM

NA.

4. REPORTS/RECOMMENDATIONS FROM CONTRACTORS/EMPLOYEES

A. CALEB CRISTOFARO – MUNICIPAL DISTRICT SERVICES – Gave his monthly report and updated Council that the control panel replacement at well #3 is completed. He needs to get with Mayor about location of drop off payment box and hoping to get the drop box installed tomorrow.

B. SHOHN DAVISON – MARSHAL – Gave his monthly report. Had two officers resigned.

C. TRAVIS HOBBS – EMERGENCY MANAGEMENT COORDINATOR – Gave his monthly report. He gave updates on submitted grants. Hurricane Beryl reimbursement is still in the process. He advised Council and residents to please be aware of drought conditions.

5. MINUTES – September 16, 2024 – Council meeting and September 30, 2024 - Special Session minutes

Alderman McGilvray motioned to approve the September 16, 2024, council meeting minutes and the September 30, 2024, Special Session minutes. Alderman Smith seconded. All approved and the motion carried.

6. MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2024

No September 2024 financials due to Joel Marin's office waiting on the Texas Advantage Bank statements to arrive for complete year-end financial report.

7. BUSINESS

A. NEW BUSINESS/DISCUSSION

- 1) RECEIVE PRESENTATION OF GENERAL AUDIT OF HILLCREST VILLAGE BY KM&L CPA AND DISCUSSION OF FINDINGS. The overall financial audit resulted in no negative deficiencies on the city financials for FY 2023.
- 2) DISCUSSION AND POSSIBLE ACTION ON ESTABLISHING A MUNICIPAL COURT FOR THE CITY OF HILLCREST VILLAGE. City attorney, Mr. Duncan, went back over the steps for setting up a municipal court. Next step is the purchase of computer software and equipment, which was already budgeted into the new FY 2024-2025 city budget. Mayor reiterated that these steps were budgeted into the new fiscal year,
- 3) CLOSED EXECUTIVE SESSION – 551.076 and 551.089
A. Closed executive session as authorized by the Texas Open meetings act: Deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.
Discuss matters related to deployment, or specific occasions for implementation of security personnel, critical infrastructure, or security devices.

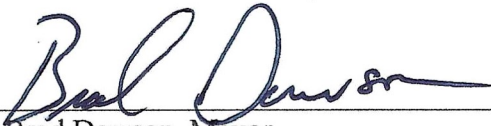
Mayor Dawson called to executive session at 6:37 pm. Mayor and Council discussed matters. Council convened executive session at 7:09pm.
- 4) DISCUSSION AND ACTION ON DESIGNATING TWO COUNCIL MEMBERS TO BE H-GAC REPRESENTATIVES. Alderman Smith motioned Alderman McGilvray and Mayor Dawson on being the designated H-GAC representatives for the City of Hillcrest Village. Alderman McGilvray seconded. All approved and the motion carried.
- 5) DISCUSSION AND POSSIBLE ACTION ON ESTABLISHING POLICIES AND PROCEDURES, A PROCUREMENT POLICY, AND AN INVESTMENT POLICY. Alderman Armistead has been leading this project. Alderman Smith motioned to table this topic regarding the investment policy till next month. Alderman McGilvray seconded. All approved and motioned carried.
- 6) DISCUSSION AND POSSIBLE ACTION ON RESIDENT, ROB BOYLE'S REQUEST TO BUILD A GARAGE ADDITION TO HIS RESIDENCE LOCATED AT 103 W. TIMBERLANE DRIVE. Council addressed their concerns to Mr. Boyle, and he responded to Council. Alderman McGilvray motioned to approve the garage addition to 103 W. Timberlane Drive. Alderman Smith seconded. All approved and the motion carried.

CORRESPONDENCE/ANNOUNCEMENTS

- A. ALDERMAN MCGILVRAY – The COVID grant money was used for the new control panels, and one came in lower-than-expected cost. They are trying to replace the 8' fence. They discussed expedited billing to get it in on time for processing.
- B. ALDERMAN MONDRAGON – Left early due to class, but Mayor Dawson spoke about
- C. ALDERWOMAN SMITH – No comment.
- D. ALDERMAN ALLBRIGHT – Absent.
- E. ALDERMAN ARMISTEAD – No comment.
- F. CITY CLERK – There is no burn ban in effect.
- G. MAYOR DAWSON – Mayor urged Council and residents to drive around and take an honest look at things as they are now. Hillcrest has ordinances concerning the health, safety and overall appearance of the city that Council is unable to enforce; they are taking steps to correct that issue.


ADJOURNMENT

Alderman Smith and Alderman McGilvray motioned to adjourn the meeting. All approved and motion carried. Mayor Dawson called the Regular Session Council meeting to order at 7:29 pm.



Brad Dawson, Mayor

Attest:



Amanda Blake, City Clerk