

## **ORDINANCE 35-2024**

**AN ORDINANCE OF THE CITY OF HILLCREST VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE CITY OF HILLCREST VILLAGE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, PROVIDING FOR THE INTRA AND INTER DEPARTMENT AND FUND TRANSFERS; AND DECLARING AN EFFECTIVE DATE.**

**THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$10,634, WHICH IS A 4.13 PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$1,629.**

**WHEREAS NOTICE OF PUBLIC HEARING ON THE BUDGET FOR THE CITY OF HILLCREST VILLAGE, TEXAS, FOR THE YEAR 2024-2025 HAS HERETOFORE BEEN PUBLISHED IN ACCORDANCE WITH THE LAW; AND**

**WHEREAS, IT IS NECESSARY, AT THIS TIME, THAT SAID BUDGET BE ADOPTED.**

**NOW, THEREFORE, BE IT ORDAINED BY CITY COUNCIL OF THE CITY OF HILLCREST VILLAGE, TEXAS, AS FOLLOWS:**

**SECTION 1:** THAT the budget presented by the Mayor and reviewed during the public hearing is hereby approved and adopted for the fiscal year 2024-2025.

**SECTION 2:** THAT the City Treasurer is authorized to invest any funds, in United States Treasury bills, savings accounts or certificates of deposit in the City depositories. Interest accrued from such investments may be deposited in the General Fund. All of which investments shall be in accordance with law.

**SECTION 3:** THAT the City Treasurer be and is hereby authorized to make intra and inter department fund transfers during the fiscal year as becomes necessary in order to avoid over expenditures of a particular account.

**SECTION 4:** THAT THIS ORDINANCE SHALL TAKE EFFECT AND SHALL BE IN FULL FORCE FROM AND AFTER ITS PASSAGE.

FIRST READING:

PASSED AND APPROVED, THIS 9th DAY SEPTEMBER, 2024.

CITY OF HILLCREST VILLAGE

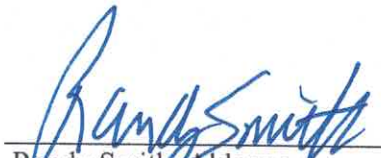
  
Amanda Blake, City Clerk

  
Brad Dawson, Mayor

FINAL READING:

PASSED, APPROVED, AND ADOPTED, THIS 16<sup>TH</sup> DAY OF SEPTEMBER, 2024.

CITY OF HILLCREST VILLAGE

  
Randy Smith, Alderman

  
Brad Dawson, Mayor

CITY of HILLCREST VILLAGE	APPROVED BUDGET	AMEND THRU	TOTAL BUDGET	YTD ACTUAL	PROPOSED BUDGET	PRELIMINARY	
Budget '24-'25	9/30/24	6/30/2024	09/30/24	6/30/24	9/30/25	9/4/2024	
ENTERPRISE FUND							
REVENUE							
Water Revenue	153,408		153,408	122,591	163,455	172,992	Hm count as of June 2024 \$27.00 base, \$13.00 per 1K gal over 3K, \$15.00 per 1K over 5K 272 hms Avg 5K Gal
Sewer Revenue	149,553		149,553	112,165	149,553	156,600	\$50.00 flat rate @ 261 hms (2023-\$47.75)
Garbage Revenue	68,640		68,640	51,480	68,640	75,504	\$22.00 flat rate @ 286 hms (2023-\$20)
Fire/Health/Safety	43,848		43,848	32,886	43,848	43,848	Monthly \$ 12.60 per 290 hms
Groundwater Assessment	6,576		6,576	4,932	6,576	13,152	\$4.00 per 274 hms/\$2.00 2024
TCEQ Assessment Fee	9,864		9,864	7,266	9,688	16,440	\$5.00 per water or sewer connection, 274 hms/\$3.00 2024
Interest	10		10	3		4	
Tax Revenue (Due from General)	-		-	-		-	Note: '24 Water Base = \$22.00
Late Charges (Other Revenues)	8,000		8,000	6,075	8,100	11,120	\$10.00 1K gal over 3K
Transfer from General	44,400		44,400			-	\$12.00 per 1K over 5K
<b>TOTAL REVENUE</b>	<b>484,299</b>		<b>484,299</b>	<b>337,398</b>	<b>449,864</b>	<b>489,666</b>	
<b>ADMINISTRATION</b>							Note: Increase Late Fee to \$35 from \$25 Add: \$3120 to revenue
Audit	7,200			-	10,800	12,000	
Bank Charges	50			49	65	65	
Legal & Consulting	350			-	-	350	
Permits & Fees	4,000			15,912	21,216	4,000	
Accounting	29,070			22,519	30,025	25,400	
MDS Water Billing						6,530	
Software upgrade/support(Office Exp)	465			-	-	465	
BCGCD Fees/Permits	1,500			1,275	1,700	1,700	
<b>Total Administration</b>	<b>42,635</b>		<b>42,635</b>	<b>39,755</b>	<b>53,007</b>	<b>50,510</b>	
<b>MAINTENANCE</b>							
Plant Operation	45,600			34,200	45,600	51,600	
Mowing	8,100			6,045	8,060	8,100	
Sludge Removal	3,000			7,333	9,777	7,500	
Lab Fees	7,500			10,250	13,667	7,500	
Repairs-Sewer Plant	69,000			85,538	114,051	65,000	
Repairs-Sewer Line	17,000			49,698	66,264	16,200	
Repairs-Water Equip.	74,000			49,569	66,092	65,000	
Repairs-Water Line	63,000			65,268	87,024	58,000	
Sewer Line Root Treatment	-			-	-	-	
Generator Maintenance	2,505				-	2,505	
Generator Repairs	3,000			-	-	3,000	
Engineering Fees	500			75	100	500	
<b>Total Maintenance</b>	<b>293,205</b>		<b>293,205</b>	<b>307,976</b>	<b>410,635</b>	<b>284,905</b>	
<b>CAPITAL IMPROVEMENTS</b>							
<b>TRANSFER FROM GENERAL RESERVES</b>							
<b>SUPPLIES</b>							
Office expense	1,000			1,296	1,728	1,300	
Plant/Chemicals(Supplies)	5,100			5,251	7,001	7,000	
Postage	1,700			1,474	1,965	1,700	
<b>Total Supplies</b>	<b>7,800</b>			<b>8,021</b>	<b>10,695</b>	<b>10,000</b>	
<b>CITY of HILLCREST VILLAGE</b>	<b>APPROVED BUDGET</b>	<b>AMEND THRU</b>	<b>TOTAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>PROPOSED BUDGET</b>	<b>PRELIMINARY</b>	
<b>Budget '24-'25</b>	<b>BUDGET</b>					<b>9/4/2024</b>	

<b>ENTERPRISE FUND</b>						
	9/30/24	6/30/2024	09/30/24	6/30/24	23-'24	9/30/25
<b>UTILITIES</b>						
Electric (Utilities)	17,000		17,000	21,006	28,008	28,000
Trash Pickup	54,950		54,950	41,213	54,951	56,820
Fire/Health/Safety	42,000		42,000	31,500	42,000	42,000
<b>Total Utilities</b>	<b>113,950</b>		<b>113,950</b>	<b>93,719</b>	<b>124,959</b>	<b>126,820</b>
<b>DEBT SERVICE</b>						
Sewer-Bond Principal Retired	-		-	-	-	-
Sewer-Interest & Fiscal Charges	-		-	-	-	-
Texas Advantage Bank -Interest	-		-	-	-	-
Texas Advantage Bank - Principle	-		-	-	-	-
<b>Total Debt Service</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Contingency</b>	<b>309</b>		<b>309</b>	<b>-</b>	<b>-</b>	<b>31</b>
<b>Depreciation</b>	<b>35,480</b>		<b>35,480</b>	<b>22,941</b>	<b>35,480</b>	<b>35,480</b>
<b>TOTAL EXPENSES</b>	<b>498,379</b>		<b>498,379</b>	<b>472,412</b>	<b>634,775</b>	<b>507,746</b>
Less Depreciation	(35,480)		(35,480)		-	(35,480)
<b>RESERVES - CURRENT</b>						
CAPITAL IMPROVEMENTS	10,000		10,000		-	8,000
GENERATOR PURCHASE	3,000		3,000		-	2,000
UTILITY SYSTEMS IMPROVEMENTS	6,000		6,000		-	5,000
WWW I treatment Plant Permit Renewal	2,400		2,400		-	2,400
<b>RESERVES - PRIOR YEAR</b>						
PRIOR-Reserve-Generator M&R	17,000		17,000	-	-	17,000
PRIOR-Reserve-Water Lines	15,000		15,000	-	-	15,000
PRIOR-Reserve-Sewer Lines	8,526		8,526	-	-	8,526
PRIOR-Reserve Capital Improvements	114,191		114,191	-	-	114,191
PRIOR - Reserve Generator Purch	15,000		15,000		-	15,000
PRIOR - Utility Systems Improvements	51,000		51,000		-	51,000
PRIOR - WWV Treatment Plant Permit	12,000		12,000	-	-	12,000
Prior Year Encumbered Funds	(232,717)		(232,717)	-	-	(232,717)
<b>TOTAL EXPENSES/RESERVES</b>	<b>484,299</b>		<b>484,299</b>	<b>472,412</b>	<b>634,775</b>	<b>489,666</b>
<b>Overage/(Shortage)</b>	<b>-</b>		<b>-</b>	<b>(135,014)</b>	<b>(184,911)</b>	<b>-</b>

CITY OF HILLCREST VILLAGE	APPROVED BUDGET	AMEND THRU	TOTAL BUDGET	YTD ACTUAL	ANNUALIZED	PROPOSED BUDGET	PRELIMINARY
Budget '24-'25	9/30/24	6/30/2024	09/30/24	6/30/24	23-'24	9/30/25	9/4/2024
<b>GENERAL FUND</b>							
<b>REVENUE</b>							
Current YR Tax Revenue	258,035		258,035	244,951	244,951	267,932	M&O .328997 * 81,439,006
Tax Revenue allocated to Debt							Debt 0.00
^ Exemption for 65 older to 25,000	-		-		-		Total Rate: .328997
<b>Sub-total Tax Revenue</b>	<b>258,035</b>		<b>258,035</b>	<b>244,951</b>	<b>244,951</b>	<b>267,932</b>	M&O .344326
Franchise Revenue	45,200		45,200	30,385	40,513	40,000	Debt 0.0
Bldg Permit Rev	8,200		8,200	7,955	10,607	8,200	
Interest Revenue	1,500		1,500	2,663	3,551	14,000	
Building Rental	1,200		1,200	1,382	1,843	1,300	
Other Income - TX DOT	1,900		1,900	5,471	5,471	1,300	
Other Revenue/Xmas Candles	1,000		1,000	3,203	1,828	1,900	
Other Revenue - Advertising							
Other Revenue - Asset Disposal							
Other Income-Marshall Training	600		600	1,437	1,437	1,400	
<b>TOTAL REVENUE</b>	<b>317,635</b>		<b>317,635</b>	<b>300,947</b>	<b>313,700</b>	<b>336,032</b>	
<b>ADMINISTRATION</b>							
Audit	4,800				7,200	8,000	
Bank Charges	50		50	30	40	50	
Communications - Website/Call Service	2,400		2,400	908	908	1,200	
Email Hosting	960		960	-		960	
Disaster/Storm	3,000		3,000	-		3,000	
Election	4,500		4,500	4,898	4,898	5,000	
Insurance	9,250		9,250	5,855	7,807	11,000	
Janitorial	1,400		1,400	229	572	1,400	
Accounting	19,380		19,380	13,561	18,081	16,935	
Legal/Consult	7,000		7,000	7,166	9,555	7,000	
Tax Department	1,600		1,600	1,299	1,732	1,800	
Land Replat @ Municipal Building						15,000	
Membership	1,300		1,300	701	935	800	
Meetings	200		200	-	-	200	
Municipal Court	5,000		5,000	-	-	30,000	
Office Expense	1,000		1,000	783	1,044	1,100	
Ordinance Expense				62	83	100	
Postage	200		200	-	180	200	
Repairs	4,000		4,000	669	892	4,000	
Municipal Building Storage						10,000	
Salaries (Clerk)	3,000		3,000	2,250	3,000	3,000	
Salaries (City Coordinator)	14,000		14,000	6,125	6,125	-	
Payroll Taxes	1,350		1,350	688	917	300	
Utilities	4,600		4,600	1,176	1,568	1,700	
Telephone							
<b>Total Administration</b>	<b>88,990</b>		<b>88,990</b>	<b>46,400</b>	<b>58,336</b>	<b>172,745</b>	
<b>SUBDIVISION &amp; PLANNING</b>							
Inspections	5,800		5,800	4,290	5,720	5,800	
<b>Total Subdivision &amp; Planning</b>	<b>5,800</b>		<b>5,800</b>	<b>4,290</b>	<b>5,720</b>	<b>5,800</b>	
<b>CITY OF HILLCREST VILLAGE</b>							
Budget '24-'25	APPROVED BUDGET	AMEND THRU	TOTAL BUDGET	YTD ACTUAL	ANNUALIZED	PROPOSED BUDGET	PRELIMINARY
GENERAL FUND	9/30/24	6/30/2024	09/30/24	6/30/24	23-'24	9/30/25	9/4/2024
<b>STREETS &amp; DRAINAGE</b>							

Street Maintenance/Striping											
Drainage	7,500		7,500	(800)							
Signs	400		400	-							
<b>Total Streets &amp; Drainage</b>	<b>7,900</b>	<b>-</b>	<b>7,900</b>	<b>(800)</b>						<b>7,900</b>	
<b>EMERGENCY MANAGEMENT</b>											
Emergency Management	1,000		1,000	-						1,000	
Email Hosting	100		100	-						100	
<b>Total Emergency Management</b>	<b>1,100</b>	<b>-</b>	<b>1,100</b>	<b>-</b>						<b>1,100</b>	
<b>LIGHTS, LIGHTING, BEAUTIFICATION</b>											
Utilities	9,200		9,200	7,082		9,443			9,500		
Community Relations - Xmas Exp & Food Tr	1,900		1,900	8,760		1,900			1,900		
City Mowing	28,200		28,200	21,067		28,089			28,200		
Tree Trimming				-					10,000		
City Park				-					5,000		
<b>Total Lighting &amp; Beautification</b>	<b>39,300</b>	<b>-</b>	<b>39,300</b>	<b>36,909</b>		<b>39,432</b>			<b>54,600</b>		
<b>MARSHAL</b>											
Auto-Gas, Oil, Maint.	7,500		7,500	2,047		2,729			7,500		
Communications	3,000		3,000	-		-			3,000		
Insurance	8,000		8,000	7,659		10,212			10,200		
Training	1,000		1,000	670		893			1,000		
Membership				-					-		
Office Expense/Utilities	2,500		2,500	1,858		2,477			2,500		
Supplies/Equipment	4,500		4,500	1,047		1,396			6,500		
Marshal Salary	12,100		12,100	9,075		12,100			12,100		
Payroll Taxes	5,000		5,000	2,981		3,975			4,000		
Telephone	1,725		1,725	1,261		1,681			1,725		
Uniforms	100		100	-					100		
Officer Salary	36,720		36,720	27,540		36,720			36,720		
<b>Total Marshal</b>	<b>82,145</b>	<b>-</b>	<b>82,145</b>	<b>54,138</b>		<b>72,184</b>			<b>85,345</b>		
<b>SUB-TOTAL EXPENDITURES</b>	<b>225,235</b>		<b>225,235</b>	<b>140,937</b>		<b>175,672</b>			<b>277,490</b>		
<b>CONTINGENCY</b>									<b>42</b>		
<b>TRANSFER TO ENTERPRISE</b>	<b>44,400</b>		<b>44,400</b>								
<b>TOTAL EXPENDITURES</b>	<b>269,635</b>		<b>269,635</b>	<b>140,937</b>		<b>175,672</b>			<b>277,532</b>		
<b>RESERVES - CURRENT</b>											
Reserve - Drainage	3,500		3,500						3,500		
Reserve-Patrol Car	14,000		14,000	-					14,000		
Reserve - Storm/Disaster	2,000		2,000						2,000		
Reserve- Streets	20,000		20,000	-					20,000		
Reserve - Emergency Preparedness	7,000		7,000						7,000		
Reserve - Marshal Communication Equip	1,500		1,500	-					12,000		
<b>RESERVES PRIOR YEAR</b>											
PRIOR Reserve Drainage	10,500		10,500						10,500		
PRIOR Reserve Patrol Car	42,000		42,000						42,000		
PRIOR Reserve Storm/Disaster	6,000		6,000						6,000		
PRIOR Reserve Streets	199,598		199,598	-					199,598		
PRIOR Reserve Office Furniture/Equipment	2,300		2,300						2,300		
PRIOR Reserve Emergency Preparedness	28,000		28,000						28,000		
PRIOR Reserve Marshal Comm Equip	4,500		4,500						4,500		
<b>Prior encumbered funds</b>	<b>(292,898)</b>		<b>(292,898)</b>						<b>(292,898)</b>		
<b>TOTAL EXPENDITURES/RESERVES</b>	<b>317,635</b>	<b>-</b>	<b>317,635</b>	<b>140,937</b>		<b>175,672</b>			<b>336,032</b>		
<b>Overage/(Shortage)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>160,010</b>		<b>138,028</b>			<b>-</b>		