

**Minutes for Regular Session Council Meeting  
City of Hillcrest Village  
Monday, August 19, 2024**

Mayor Dawson called the Regular Session Council meeting to order 6:00 pm.

Present: Mayor Dawson, Alderman McGilvray, Alderman Mondragon, Alderman Smith, Alderman Allbright, Alderman Armistead, City attorney Mr. Duncan, EMC Travis Hobbs, and Marshal Davison.

**Invocation/Pledge** – Give by South Park Baptist Church pastor

**Public Forum** – NA.

**Reports/Recommendations from Contractors/Employees:**

- A. Caleb – MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report. Council asked some questions and Caleb answered.
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his monthly report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his report. Travis have TDEM zoom meeting on Friday, August 23, 2024. Council requested a list of active grants to keep in the know and Travis will build that short list.

**Minutes:**

Alderman McGilvray motioned to approve the minutes for July 22, 2024, Special Session Council Meeting. Alderman Smith seconded. All approved and the motion carried.

Alderman Allbright motioned to approve the August 12, 2024, Budget Workshop minutes. Alderman Smith seconded. All approved and the motion carried.

**Monthly Financial Statements:**

Alderman McGilvray and Alderman Smith motioned to approve the July 2024 Financial Statements. All approved and the motion carried. Alderman Armistead broke down the Water Sewer Repair costs of the last four years.

**New Business:**

- 1) DISCUSSION AND POSSIBLE ACTION ON SELECTING A TAX RATE FOR THE NEW FISCAL YEAR 2024-2025. Mayor Dawson spoke regarding the various tax rates. Alderman McGilvray motioned to approve the property tax rate of 0.328997 for 2024-2025, which it is a reduction in the tax rate from last year’s. Alderman Smith seconded. All approved and the motion carried.
- 2) MR. MERCER OF LYNN ENGINEERING ADDRESSES CONCIL ON SEEKING REQUESTS FOR PROPOSALS OF AN ENGINEERING STUDY CONCERNING WATERLINE REPLACEMENT. Mr. Mercer is submitting a request for qualifications statement, required by state law. Send out the

request for proposals and look for one that works with smaller communities and will help to write out a statement for the newspaper submission. Based on those qualifications you will sit down and score them. Alderman McGilvray motion to put together a RFQ qualifications to assist the city to development and design the city water system. Alderman Smit seconded. All approve and the motion carried. Council thanked Mr. Mercer for being present tonight.

- 3) DISCUSSION AND POSSIBLE ACTION REGARDING APPLYING REMAINING COVID GRANT FUNDS TO NECESSARY INFRASTRUCTURE REPAIRS. Alderman McGilvray would like to use the funds to replace control panel at Lift station #1 (off Riverside) for the necessary replacement. MDS rep, Caleb, stated he will get an bid by the end of the week. Alderman Smith motioned use the remaining the COVID Grant funds to replacement lift station #2 control panel. Alderman McGilvray seconded. All approved and motion carried.
- 4) DISCUSSION AND POSSIBLE ACTION ON AN INTERLOCAL AGREEMENT BETWEEN BRAZORIA COUNTY ENGINEERING AND HILLCREST VILLAGE. Mayor Dawson discussed the agreement. Alderman Mondragon motions to approve the Brazoria County Engineering Interlocal agreement. Alderman Smith seconded. All approve and motion carries.

#### **Follow-Up Business:**

- 1) DISCUSSION AND POSSIBLE ACTION ON MDS CONTRACT. Caleb spoke regarding a revised contract amendments and made sure to state that the city retains ownership of the resident's billing records and contract amendment will be a start of September 1<sup>st</sup>, 2024. Check payments are to be made out directly to the City of Hillcrest Village, so its never is deposited into MDS accounts. Alderman McGilvray motions to accept the updated MDS contract amendments as written with a start date of September 1<sup>st</sup>, 2024. Alderman Smith seconded. All approved and motion carried.

#### **Correspondence/Announcements:**

ALDERMAN MCGILVRAY – Review of lift station #1 replacement, chlorine, generator and manhole repair. As well as looking ahead of an upcoming budget item for 2025-2026 is replacement of lift station #2 control panel.

ALDERMAN MONDRAGON – spoke briefly about drainage at Timberlane Dr. and Mustang Rd.

ALDERMAN SMITH – A new cleaning person for the municipal building came out Friday 8/16/24.

ALDERMAN ALLBRIGHT – Do we have a date for heavy trash pickup.

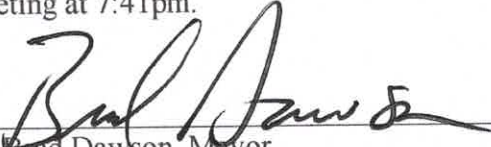
ALDERMAN ARMISTEAD – Reminded he will be out of town Sept 16, 2024, as well. Audit will be ready sometime in September 2024 and look ahead for when to have the meeting. Mayor stated they will schedule a special session for it.

CITY CLERK – Reminder that I will not be present at the Council meeting Sept 16, 2024

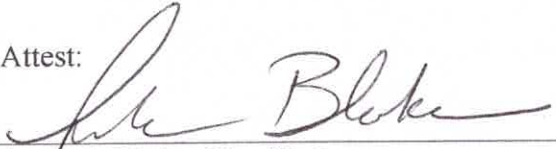
MAYOR DAWSON – Spoke to the council and workers regarding our job and do what's best for our city.

**Adjournment:**

Alderman Allbright and Alderman McGilvray motioned to adjourn the meeting. All approved and the motion carried. Mayor Dawson adjourned the meeting at 7:41pm.

  
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Brad Dawson, Mayor

Attest:

  
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Amanda Blake, City Clerk