

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, March 18, 2024**

Mayor Pro-Tem called the Regular Session Council meeting to order at 6:00 pm.

Absent: Mayor Wilson

Pledge

Public Forum

N/A.

Reports/Recommendations from Contractors/Employees:

- A. Caleb Cristofaro– MUNICIPAL DISTRICT SERVICES – Another Operations supervisor gave the monthly report due to Caleb being unavailable. Council had questions, but Alderman McGilvray would have to inquire with Caleb on those.
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his monthly report in a new format.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis was absent, but an email was sent to council regarding HGAC grant update. He completed an online mandatory training for the grant today and would be awaiting next steps.
- D. John Patterson – OPERATIONS ADMINISTRATOR – John gave his monthly report. Still having issue with residents displaying their permits in the window as required.

Minutes:

Alderman Allbright and Alderman Smith motioned to approve the February 19, 2024, minutes. All approved and the motion carried.

Monthly Financial Statements:

Joel Marin’s office was not ready to give February 2024 financial statements at this time due to getting bank statements just this last week.

Business:

Executive session called at 6:16 pm by Mayor Pro-Tem due to Texas Government Code 551.071. Alderman Dawson and Alderman Smith motioned to approve closed executive session.

Mayor Pro-Tem called general council session at 6:44 pm.

A. FOLLOW-UP BUSINESS

1. UPDATE AND DISCUSSION CONCERNING ALL BUILDING ACTIVITY ON THE WEST SIDE OF FAIRWAY DRIVE. Council discussed.
2. DISCUSSION AND POSSIBLE ACTION ON STOP SIGN STRIPPING AND CENTERLINE AT THE FAIRWAY CURVE. Alderman Dawson wanted to schedule it so Marshal can handle traffic control. Alderman Mondragon wanted details so they can have the contractors come out to do it and do it once. Alderman Mondragon will get a proposal for Main St. stripping.
3. SECOND AND FINAL READING OF ELECTION ORDINANCE 2024-01. Alderman Allbright and Smith second. All approved and motion carried.

B. NEW BUSINESS/DISCUSSION

1. DISCUSSION AND POSSIBLE ACTION ON RESIDENTS DUMPING BEHIND THEIR HOME INTO MUSTANG. Alderman Dawson stated a resident who hired a landscaper to haul it away, but landscape crew dumped it back into Mustang. Alderman Dawson suggested to see if the resident would put out a third or half of the bush debris at a time, to see some progress. No action needed at this time.
2. DISCUSSION AND POSSIBLE ACTION ON DRIVEWAY AND CULVERT ORDINANCE 2024-03. Alderman Allbright motion to approve Driveway and Culvert ordinance 2024-03. Alderman Smith seconded. All approved and motion carried.
3. DISCUSSION AND POSSIBLE ACTION REGARDING THE CONTINUED DETERIORATION OF FAIRWAY DRIVE, W. CRESTMONT, AND MAIN STREET AND WHAT IS OUR PLAN OF ACTION. Alderman Dawson wanted to know if County would handle this or not. Alderman Mondragon will contact County to see if they will correct this issue and so they can stripe the road. No further action at this time.
4. DISCUSSION AND POSSIBLE ACTION ON THE PROGRESS OF ESTABLISHING A MUNICIPAL COURT. City attorney, Mr. Duncan, is putting together a municipal court plan and waiting on a price for the software needed to communicate with the state. Mr. Duncan will have a plan ready by next council meeting (April 15th).
5. DISCUSSION AND POSSIBLE ACTION ON REPLACING THE CHAIN LINK FENCE AT WATER WELL #3 WITH AN 8' TALL WOOD FENCE. Alderman Dawson motioned to table this discussion till April, so we can see financials and get an updated proposal on the fence. Alderman Allbright seconded. All approved and motion carried.
6. DISCUSSION AND POSSIBLE ACTION ON FORMING A CITY PARK COMMITTEE OF RESIDENTS AND A COUNCIL MEMBER TO EXPLORE FUNDRAISING OPPORTUNITIES TO BE USED FOR IMPROVEMENT OF CITY PROPERTIES. Alderman Dawson updated that the concrete pads for the picnic tables laid today. Alderman Dawson and Alderman Smith have spoken about creating a committee. Alderman Dawson stated the backdrop is dangerous and suggested cutting it all down and hauling it off. Mayor Pro-Tem suggested relocating the backdrop. Alderman Allbright asked about scheduling, city office keeps up with the park events.

7. DISCUSSION ON IDEAS FOR EXPANDING THE 2 CITY OF HILLCREST VILLAGE EVENTS TRADITIONS OF A SPRING PICNIC AND NATIONAL NIGHT OUT IN THE FALL. WE NEED COUNCIL MEMBERS AND RESIDENTS TO STEP UP AND VOLUNTEER TO HELP. Alderman Dawson asked for Spring Fling ideas from others, as he would like to expand the activities. Alderman Smith asked why city can't do bouncy houses and water slides and Mr. Duncan spoke that the city can if they choose. It's on the bouncy house/water slide companies to provide insurance. TML has insurance and would provide insurance. It was stated the City has insurance through TML.
8. DISCUSSION AND POSSIBLE ACTION ON UPDATING ORDINANCES CONCERNING TREES, JUNK CARS, AND THE HEALTH AND SAFETY ORDINANCE OF WHICH TALL GRASS AND DEBRI STORAGE FAIL UNDER DUE TO THE POTENTIAL BREEDING GROUND FOR RATS, SNAKES, AND OTHER VERMIN.
9. DISCUSSION OF SETTING A SALE PRICE ON THE CITY'S FORD CROWN VICTORIA POLICE INTERCEPTOR VEHICLE. Alderman Dawson would like to explore options on selling the crown Victoria police vehicle. Mr. Duncan said you would have to claim it as surplus and then place it on an auction site. Alderman Dawson stated Kelley Blue Book prices and would like to meet in the middle at \$5,000. Mr. Duncan stated the online auction sites will add their percentage and sales tax. Alderman Allbright motioned that we do the online auction sites and list vehicle for \$3,500. Alderman Smith seconded. All approved and motion carried.
10. DISCUSSION AND POSSIBLE ACTION ON DISPOSITION OF POLICE VEHICLE. See the previous discussion.
11. DISCUSSION AND POSSIBLE ACTION ON AGREEMENT WITH PARKSIDE TRAILS LLC. Alderman Dawson motion to table this topic till Mr. Duncan, Alderman Dawson, and Alderman Allbright can meet with Parkside Trails LLC and their attorney. Alderman Mondragon second. All approve and motion carried.

Correspondence/Announcements:

ALDERMAN MCGILVRAY – No comment.

ALDERMAN MONDRAGON – No comment.

ALDERMAN SMITH – No comment.

ALDERMAN DAWSON – Spring Fling is Thursday, April 18th. 2 Food trucks, Blue Grass Band and Sheriff will hopefully attend to pass things out to the children. AgroLife will have a booth. He is hoping this event will grow into a bigger event.

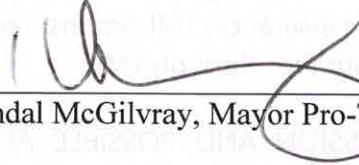
ALDERMAN ALLBRIGHT – Heavy trash pick-up is April 15th, also day of our next council meeting.

CITY CLERK – No comment.

MAYOR WILSON – Absent.

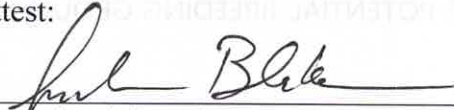
Adjournment:

Alderman Allbright and Alderman Dawson motioned to adjourn the meeting. All approved and the motion carried. Mayor Pro-Tem McGilvray adjourned the meeting at 7:25pm.



Kendal McGilvray, Mayor Pro-Tem

Attest:



Amanda Blake, City Clerk