

**Minutes for Regular Session Council Meeting  
City of Hillcrest Village  
Monday, February 19, 2024**

Mayor Wilson called the Regular Session Council meeting to order at 6:02 pm.

Absent: Alderman Mondragon

**Pledge**

**Public Forum**

N/A.

**Reports/Recommendations from Contractors/Employees:**

- A. Caleb Cristofaro– MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report. Caleb and McGilvray included an estimate of the 96' white PVC of \$14,700.00 for an emergency repair. Council asked about the piping, soil, tie-ins, and emergency state limits, which is \$50,000 and this ties into an emergency repair.
- B. Shohn Davison – MARSHAL'S OFFICE – Marshal Davison gave his monthly report along with the TCOLE annual Racial Profiling report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his report.
- D. John Patterson – OPERATIONS ADMINISTRATOR – John gave his monthly report. No permits the month of January.

**Minutes:**

Alderman Allbright and Alderman McGilvray motioned to approve the January 22, 2024, minutes once the closed session information paragraph is removed. 4-0 approved and the motion carried. City secretary removed paragraph and reprinted the minutes at the meeting for signing and posting.

**Monthly Financial Statements:**

Alderman McGilvray motioned to approve the December 2023 and January 2024 financial statements. Alderman Smith seconded. All approved and motion carried.

**1. Business**

**A. New Business/Discussion**

- 1) DISCUSSION AND POSSIBLE ACTION ON ADDING 3 PICNIC TABLES TO THE CITY PARK.  
Alderman Dawson have received 3 bids for 3 picnic tables that match the one under the Oak tree. \$2,500 bid from JP for the 3 picnic tables, include the concrete pads under the picnic tables. Plus fixing a small issue with the wheelchair accessibility having no side guards to keep a wheelchair from falling off, quote is for \$4,600 total. Alderman McGilvray motions to move

money from Reserves to pay for the three picnic tables and concrete pads. Alderman Allbright seconds. 4-0 and motion carried.

- 2) DISCUSSION AND POSSIBLE ACTION REGARDING HOSTING A "SPRING FLING" FOOD TRUCK EVENT ON THURSDAY, APRIL 18<sup>th</sup> AT THE CITY PARK. Mayor asked if the picnic tables could be ready for the Spring Fling. Council discussed event ideas. No action needed to be taken.
- 3) DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 2024-01, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 6, 2024. Mayor Wilson read Ordinance 2024-01. Alderman Allbright and Alderman McGilvray motioned to approve the Ordinance 2024-01 in its entirety. 4-0 and motioned carried.
- 4) DISCUSSION AND POSSIBLE ACTION REGARDING HAVING AT&T INSTALL A FIBER OPTIC INTERNET AND A SINGLE PHONE LINE INTO THE MUNICIPAL BUILDING FOR USE DURING EMERGENCY MANAGEMENT EVENTS. Alderman McGilvray motioned to have AT&T install a fiber optic internet line into the municipal building with a single phone line for emergency management events. Alderman Allbright seconded. 4-0 approved and motion carried.
- 5) DISCUSSION AND POSSIBLE ACTION ON GETTING THE ROAD AT THE CORNER OF FAIRWAY AND W. CRESTMONT RE-STRIPPED. Mayor suggests waiting till the turn lane is implemented. Council discussed the idea. Alderman Smith stated he could stripe it with a parking lot strip and Marshall can assist with traffic control. Alderman Mondragon will oversee looking for the road paint.
- 6) DISCUSSION AND POSSIBLE ACTION ON ADOPTING THE COUNTY'S NEW HAZARD MITIGATION PLAN TO THE STATE. Travis informed the council about the updated hazard mitigation plan, and the plan is renewed every five years. Alderman Allbright motion to adopt Brazoria County's Hazard mitigation plan. Alderman Smith seconded. 4-0 approved and motion carried.
- 7) DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE POSSIBLE USE OF MUNICIPAL BUILDING. Alderman Dawson believes the rental agreement needs to be updated. Council discussed raising the rates. Alderman Allbright motion to send it to city attorney to review and update for city protection and check the rates compared to other cities. Alderman Dawson seconded. 4-0 approved and motion carried.
8. DISCUSSION AND POSSIBLE ACTION TO ACCEPT PROPOSAL FROM KM&L CPA TO DO AN INDEPENDENT AUDIT OF THE CITY FINANCES FOR THE YEAR ENDING 2023.  
Alderman Dawson received a proposal from KM&L CPA to have an independent audit of the city's finances for the year ending 2023 and have the report back by May 20<sup>th</sup>, 2024. This report would assist in the purpose of applying for other grants. Alderman McGilvray motioned get the independent audit from KM&L CPA for fiscal year 2023. Alderman Allbright seconded. 4-0 approved and the motion carried.



**Correspondence/Announcements:**

ALDERMAN MCGILVRAY – Generator is still on track to arrive in April. The push to have it in place by Hurricane 2024 season. The Discharge permit has been submitted to TCEQ. Will be out of town for State of the City meeting.

ALDERMAN MONDRAGON – Absent.

ALDERMAN SMITH – No comment.

ALDERMAN ALLBRIGHT – Asked about adding stop sign to E. Timberlane/Riverside, having it face Riverside.

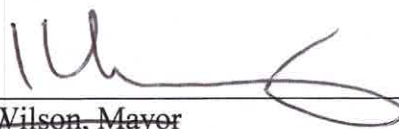
ALDERMAN DAWSON – No comment.

CITY CLERK – Asked what the State of the City meeting needs are. Mayor informed me of sign-in sheets and building layout.

MAYOR WILSON – Reminder State of the City meeting, Saturday, 2/24/24 at 10:30 a.m.

**Adjournment:**

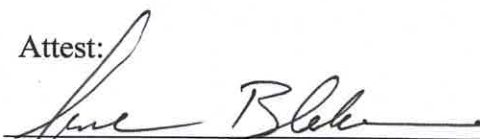
Alderman Allbright and Alderman McGilvray motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 7:26pm.



Tom Wilson, Mayor

KENDALL MCGILVRAY  
MAYOR PRO TEM

Attest:

  
Amanda Blake, City Clerk

