

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, September 18, 2023**

Mayor Pro-Tem McGilvray called the Regular Session Council meeting to order at 6:01 pm.

Present: Alderman McGilvray, Alderman Mondragon, Alderwoman Izard, and Alderman Dawson

Absent: Alderman Smith

Mayor Wilson came in late.

Pledge

Public Forum

A few residents had concerns over high water bills (in the hundreds). MDS is looking into it but this process will take some time.

Reports/Recommendations from Contractors/Employees:

- A. Caleb – MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report.
- B. Shohn Davison – MARSHAL'S OFFICE – Marshal Davison gave his report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis was absent.
- D. John Patterson – OPERATIONS ADMINISTRATOR – John was absent.

Minutes:

Alderwoman Izard motioned to approve the minutes for Budget workshop August 14, 2023, Regular Session Council Meeting August 21, 2023, and Special Session August 258, 2023. Alderman Mondragon second that motion. 4-0 approved and the motion carried.

Monthly Financial Statements:

Alderman Mondragon and Alderwoman Izard motioned to approve the August 2023 Financial Statements. 4-0 approved and the motion carried.

New Business:

- 1) DISCUSSION AND POSSIBLE ACTION ON SECOND AND FINAL READING OF ORDINANCE 1-2023, SETTING TAX RATE TO SUPPORT MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2023/2024. Mayor Wilson executes the second reading of Ordinance 1-2023. Alderman McGilvray and Alderwoman Izard motion to approve the second reading of Ordinance 1-2023. 4-0 approve and the motion carries.
- 2) DISCUSSION AND POSSIBLE ACTION ON SECOND AND FINAL READING OF ORDINANCE 35-2023, ADOPTING 2023/2024 BUDGET. Mayor Wilson conducts the second reading of Ordinance 35-2023. Alderman Mondragon and Alderman Dawson motion to approve the second reading of Ordinance 35-2023. 4-0 approve and the motion carries.

- 3) DISCUSSION AND POSSIBLE ACTION ON SECOND AND FINAL READING OF ORDINANCE 37-2023, SETTING OF REVISED UTILITY RATES AND FEES TO SUPPORT THE ENTERPRISE FUND OF CITY BUDGET. Mayor Wilson conducts the second reading of Ordinance 37-2023. Alderman McGilvray and Alderwoman Izard motion to approve the second reading of Ordinance 37-2023. 4-0 approves and the motion carries.
- 4) DISCUSSION AND POSSIBLE ACTION REGARDING ADDING AN AUTO DIAL SYSTEM TO WELL #2. Caleb from MDS gives the quote of \$9,850.98 for installation and a year's phone services to the main well, well #2. This will assist with reducing problems with well #2. Alderman Dawson and Alderman McGilvray motion to accept the price for well #2 auto dialer system, but not to exceed \$10,000.
- 5) DISCUSSION AND POSSIBLE ACTION ON REPLACEMENT OF FENCE AT WELL #3 WITH 8' WOOD FENCING. Alderman McGilvray wants wooden fence around and has only received one bid currently. McGilvray motions to table the replacement of the fence at well #3 till further bids are given. Alderman Dawson seconds this motion. 4-0 approve and the motion carries.
- 6) DISCUSSION AND POSSIBLE ACTION REGARDING ADDING AUTOMATIC GATES FOR THE SEWER PLANT. Caleb wanted to make a correction, that the gates would not be automatic gates. Alderman McGilvray motions to table the adding of the gates for the sewer plant till further bids come in. Alderman Dawson seconds the motion. 4-0 approve and the motion carries.
- 7) DISCUSSION AND POSSIBLE ACTION REGARDING DEVELOPING AND DISTRIBUTING A CITY WIDE QUESTIONNAIRE TO ASSIST COUNCIL IN BETTER DETERMINING THE RESIDENTS' CONCERNS. Alderman Dawson spoke on this topic. Please see #8 for further information that incorporates #7 and #8 together.
- 8) DISCUSSION AND POSSIBLE ACTION REGARDING HOLDING A TOWN HALL MEETING AT THE END OF SEPTEMBER TO INFORM RESIDENTS OF THE COUNCIL'S EFFORTS TO SOLVE CERTAIN INFRASTRUCTURE ISSUES AND GIVE UPDATE ON THE PROPOSED DEVELOPMENT OF FAIRWAY DRIVE. Mayor Wilson stated all cities do State of the City meeting and it's a great way for Dawson to get across the information he would like. Alderman McGilvray motioned to hold a formal state of the city meeting and include a questionnaire to the residents. Alderman Dawson seconds the motion. 4-0 approve and the motion carries.
- 9) DISCUSSION AND POSSIBLE ACTION REGARDING HAVING THE LAND WEST OF THE WELL ON W. TIMBERLANE REPLATTED TO REMOVE THE WELL FROM THAT LOT AND ADD IT TO THE LOT THAT ENCOMPASSES THE MUNICIPAL BUILDING. Mayor informed the council can't sell the property without replatting and removing the well. Alderman McGilvray motions to move forward with the replatting pending the determining of the cost of the removal of well and replatting. Alderman Dawson seconds this motion. 4-0 approve and the motion carries.
- 10) DISCUSSION AND POSSIBLE ACTION REGARDING THE INTERCONNECT PROPOSAL. Alderman Izard motioned to table this topic till proposals are in. Alderman McGilvray seconds the motion. 4-0 approve and the motion carried.

- 11) DISCUSSION AND POSSIBLE ACTION REGARDING FACILITY PERMIT APPROVAL.
Kory and Caleb state a wastewater transfer permit is needed, coming due. Alderwoman IZARD motions for Alderman McGilvray to find wastewater transfer permit and engineer. Alderman Dawson seconds the motion. 4-0 approve and motion carried.

Follow-Up Business:

- 1) DISCUSSION AND POSSIBLE ACTION REGARDING WELL #2 BID.
McGilvray received two bids on natural gas generators, Kohler and Generac. Caleb states 100kw generator is suggested for future growth. Alderwoman IZARD motions to approve the bid of \$55,280 for a natural gas generator for well #2. Alderman McGilvray seconds the motion. 4-0 approve and the motion carried.
- 2) DISCUSSION AND POSSIBLE APPROVAL OF A LETTER OF NO OBJECTION (LONO) FOR PARKSIDE TRAILS LLC TO PROCEED WITH CONSTRUCTION OF THE DEVELOPMENT ON FAIRWAY DRIVE. Mr. Derasari from Parkside Trails LLC was in attendance.
- 3) DISCUSSION AND POSSIBLE ACTION REGARDING THE OPERATION ADMINISTRATOR POSITION AND SALARY.

Mayor Wilson asked the public to leave so they could conduct a private executive session.

Mayor Wilson called the Executive Session to order at 7:47 pm.

Council discussed the Operations Administrator salary and position responsibilities. No action to be taken.

Alderwoman IZARD and Alderman Dawson motioned to adjourn Executive Session at 7:49 pm. All approved and the motion carried.

Correspondence/Announcements:

ALDERMAN MCGILVRAY – Doesn't want to let Fairway Drive development going to legal counsel distract them from taking care of their town.

ALDERMAN MONDRAGON – No comment.

ALDERMAN SMITH – Absent.

ALDERWOMAN IZARD – Litigation grant and Eby's proposal is about \$6,000-\$7,000. Have generator grant is now with FEMA. Harvey grant money, she hasn't heard back yet.


ALDERMAN DAWSON – No comment.

CITY CLERK – No comment.

MAYOR WILSON – We need an ordinance stating to get an engineering report.


Adjournment:

Alderman Dawson and Alderwoman Iazard motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 7:55 pm.



Tom Wilson, Mayor

Attest:



Amanda Blake, City Clerk