

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, August 21, 2023**

Mayor Wilson called the Regular Session Council meeting to order 6:06 pm.

Present: Mayor Wilson, Alderman McGilvray, Alderman Mondragon, Alderman Smith, Alderman Dawson, and Alderwoman Izard

Pledge

Public Forum

RESIDENT MICHAEL UPSHAW, 103 RIDGEMONT, REGARDING CITY WATER SUPPLY

Discuss his issue and Council discussed what repairs have been done and how the rest will be handled.

Reports/Recommendations from Contractors/Employees:

- A. Caleb – MUNICIPAL DISTRICT SERVICES – Caleb gave his monthly report and the hydrants repair quotes. Council had questions regarding the Interconnect. Mayor said a sit down needs to be with City of Alvin and the people directly involved.
- B. Shohn Davison – MARSHAL'S OFFICE – Marshal Davison gave his report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his report. His concern is drought and he explained what the county's burn ban really means.
- D. John Patterson – OPERATIONS ADMINISTRATOR – John was absent due to being on vacation. His report was e-mailed.

Minutes:

Alderman McGilvray and Alderwoman Izard motioned to approve the minutes for Regular Session Council Meeting July 17, 2023, and Workshop July 31, 2023. All approved and the motion carried.

Monthly Financial Statements:

Alderwoman Izard and Alderman Smith motioned to approve the July 2023 Financial Statements. All approved and the motion carried.

New Business:

- 1) DISCUSSION AND POSSIBLE APPROVAL OF A LETTER OF NO OBJECTION (LONO) FOR PARKSIDE TRAILS LLC TO PROCEED WITH CONSTRUCTION OF THE DEVELOPMENT LOCATED OFF FAIRWAY DRIVE. There have been several meetings regarding figuring this issue out with Fairway Drive. Alderman Mondragon and Alderman McGilvray motion to deny approval of the

Letter of No objection till there has been a meeting with Brazoria County Road and Bridge. All approved and motion carries.

- 2) DISCUSSION AND POSSIBLE APPROVAL OF CITY FUNDS TO BE INVESTED IN MONEY MARKET FUNDS OR CERTIFICATE OF DEPOSITS BY ERIC ANDREAS. Alderman Dawson and McGilvray motioned for Mayor Wilson and Alderman Mondragon to setup a meeting with Lisa Freitag to figure out what amount of funds to move and be able to move the funds. All approved and motion carried.
- 3) DISCUSSION AND POSSIBLE ACTION ON SELECTING A TAX RATE FOR THE NEW FISCAL YEAR 2024. Hillcrest Village has 261 homes. Alderman McGilvray and Randy Smith motion to increase sewer tax rate from \$44.00 to \$47.75 per house for the tax year of 2023-2024.
- 4) DISCUSSION AND POSSIBLE ACTION ON ELIMINATING THE FIRST CHALLENGE WE FACE WHEN APPLYING FOR GRANT MONEY TO HELP THE CITY. Alderman Dawson wanted an independent audit. Council discussed sending Travis Hobbs to grant writing course (4 days) to continue his work on the grant side.
- 5) DISCUSSION AND POSSIBLE ACTION ON AN INTERLOCAL AGREEMENT BETWEEN BRAZORIA COUNTY ENGINEERING AND HILLCREST VILLAGE. Council discussed that nothing has changed on this agreement. Alderman McGilvray and Alderwoman Izard motion to approve the continued Interlocal agreement. All approve and motion carries.
- 6) DISCUSSION AND POSSIBLE ACTION OF INSTALLATION OF AN EMERGENCY NATURAL GAS GENERATOR TO WELL #2. Alderman McGilvray speaks regarding this topic and Caleb (MDS rep) joins the discussion. \$9,000 would provide one auto dialer onto well to let us know if the water level or pressure is too high or too low, to help keep pump from being dry when they show up. One year phone subscription is included in \$9,000. Alderman McGilvray and Alderman Smith motions to move forward for the bid process on a natural gas generator to well #2. All approved and motion carries.
- 7) DISCUSSION AND POSSIBLE ACTION REGARDING OPERATIONS ADMINSTRATOR'S SALARY. Council asked the public to leave so they could conduct a private executive session.

Follow-Up Business:

NA.

Correspondence/Announcements:

ALDERMAN MCGILVRAY – Get one little building up to code. MDS has only been given one quote for \$15,000 per building and it included new electrical and total tear down and rebuild. Working on a secondary bid for repairing.

ALDERMAN MONDRAGON – Road & Bridge and Fairway 2 entrances may need to be needed due to Fire and Emergency services, meet with Mr. Pane.

ALDERMAN SMITH – No comment.

ALDERWOMAN IZARD – Grant update, rescoped the Harvey grant money since the panel didn't work out. Updated several maps. County will pick their engineers and she wrote a letter asking to keep their engineers they have been working with.

ALDERMAN DAWSON – Yard of the month going on. Advertiser in the Alvin Sun, on their front page with Alvin and Manvel council. Emergency Management page up on Hillcrest Village website.

CITY CLERK – The Alzheimer's Awareness Proclamation to make sure all of council is still on board for October's council meeting. Troop 400 hosts 9/11 Flag Retirement Ceremony to collect residence's flags that need to be retired or can turn them into the Alvin Fire and EMS station on South St. Mayor suggests getting with Brad and putting it as a flyer.

MAYOR WILSON –

Council asked the public to leave so they could conduct a private executive session.

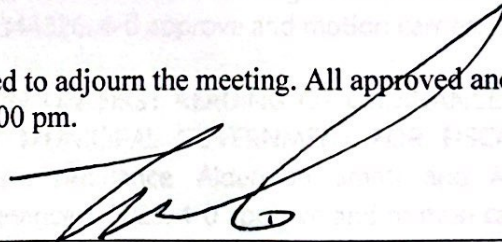
Mayor Wilson called the Executive Session to order at 7:39 pm.

Council discussed Operations Administrator salary.

Alderman Smith and Alderwoman Izard motioned to adjourn Executive Session at 8:00 pm. All approved and the motion carried.

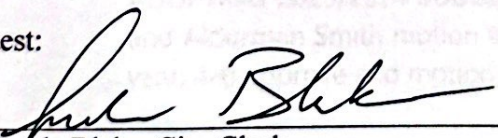
Adjournment:

Alderwoman Izard and Alderman Dawson motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 8:00 pm.



Tom Wilson, Mayor

Attest:



Amanda Blake, City Clerk