

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, July 17, 2023**

Mayor Wilson called the Regular Session Council meeting to order at 6:02 pm.
All council members are present.

Pledge

Public Forum

N/A.

Reports/Recommendations from Contractors/Employees:

- A. Johnny Bellamy – MUNICIPAL DISTRICT SERVICES – Johnny gave his monthly report. Water panel inspection coming up and Council asked questions.
- B. Shohn Davison – MARSHAL'S OFFICE – Marshal Davison gave his report. Discussed patrol vehicles and their prices briefly and that they wouldn't be available till the first quarter of 2024.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his report. He and John will attend the CenterPoint Energy luncheon at the end of the month.
- D. John Patterson – OPERATIONS ADMINISTRATOR – John gave his monthly report. There were 2 permits done this month. Handicap sidewalk expansion work increased by \$150.00.

Minutes:

Alderman Izard motioned to approve the minutes for Regular Session Council Meeting June 19, 2023, and Alderman McGilvray second that motion. All approved and the motion carried.

Monthly Financial Statements:

Alderman McGilvray motioned to approve the May 2023 and June 2023 Financial Statements, Alderman Dawson second that motion. All approved and the motion carried.

New Business:

1. DISCUSSION AND POSSIBLE ACTION ON ADDING ADDITIONAL SIGNERS TO THE CITY BANK ACCOUNTS.
Mayor Wilson would like 4 signers on the accounts and the accounts already require 2 signers. Alderman Smith motions that an elected official can become an authorized signer on the Hillcrest Village accounts. Alderman McGilvray seconds that motion. All approved and the motion carried.
2. DISCUSSION OF USING EXCESS FUNDS.
These funds are Harvey funds. Alderman Izard spoke about the Harvey grant funds that need to be spent on emergency management preparedness. Travis Hobbs (EMC) will get a list of supplies to Alderman Izard.

3. DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF A CONFERENCE CAMERA FOR THE MEETING HALL.
Council discussed and agreed upon which supplies will be purchased for the conference camera to be mounted in the meeting hall.
4. DISCUSSION AND POSSIBLE ACTION ON PURCHASING POLICIES BY THE COUNCIL AND CITY STAFF.
Council discussed possible amounts and asked for the Operations Administrator's opinion for a reasonable amount. Alderman Mondragon motions that John as the Operations Administrator to be able to purchase up to \$500 without full approval of council, but with notice to city council. Alderman McGilvray seconds this motion. All approved and the motion carried.
5. DISCUSSION AND POSSIBLE ACTION ON HAVING A VOLUNTEER WORKSHOP TO DEVELOP A TREE, TALL GRASS, AND EASEMENT MAINTENANCE ORDINANCE.
Alderman Dawson speaks about two homes and property with overgrown branches and tall grass. He researched TX Transportation Code for assistance in this manner and feels this needs to be addressed.
6. DISCUSSION AND POSSIBLE ACTION OF HOLDING A CITY-WIDE NATIONAL NIGHT OUT ON OCTOBER 3, 2023, WITH FOOD TRUCKS AND OUR LOCAL BLUEGRASS BAND.
Alderman Dawson believes this event will help rebrand Hillcrest Village as family friendly. Council discussed food trucks and their possible fee to come out. Council agreed to do these events twice a year: in Spring and Fall.
7. DISCUSSION ABOUT PIPELINES ON THE PROPERTY ADJACENT TO THE MUNICIPAL BUILDING PROPERTY.
Alderman Dawson directed this more at Alderman McGilvray. Alderman McGilvray states an engineered plan is needed and to contact pipeline company. Council discussed and decided to take no action at this time.
8. DISCUSSION AND POSSIBLE ACTION ABOUT ADDING A PAGE TO THE CITY WEBSITE CONCERNING OUR BUILDING PERMIT REQUIREMENTS.
Alderman Dawson wants a fillable form for permit application and a clickable link to give information about permits. Council discussed developing a list and Alderman Dawson and McGilvray are taking the lead on this assignment.
9. DISCUSSION AND POSSIBLE ACTION ON ADDING A TREE BRANCH REMOVAL COST TO VACANT LOT BETWEEN 209 AND 215 RIDGEMONT AND OVER WATER PLANT 2 AND ON SIDE OF EASEMENT OF PLANT.
John received two quotes for tree branch removal of \$200.00 for vacant lot and \$600.00 for water plant 2 and easement. TCQ requires 2ft off fence line. Alderman Mondragon and Alderman Smith motion to spend \$600.00 for removal of tree branches back off fence and easement. All approved and motion carried.
10. DISCUSSION AND POSSIBLE ACTION ON REMOVAL OF SHED ON CITY PROPERTY AT RETENTION POND.
Council and John discuss this property and stated shed falls on city property, but there was an agreement made years ago with a neighboring property owner. Mayor Wilson will go talk to the neighboring property owner.

A. Follow-up Business

1) **DISCUSSION AND POSSIBLE ACTION REGARDING CITY'S WATER AND SEWER INFRASTRUCTURE.**

Council discussed bonds and, in the future, hosting several meetings to educate the residents, so they are informed and educated. Council decides it is best to have a workshop.

Correspondence/Announcements:

ALDERMAN MCGILVRAY – About renewing MDS. Suggested a nicer or bigger yard of the month sign.

ALDERMAN MONDRAGON – No comment.

ALDERMAN SMITH – Internet to municipal building research: Mr. Andreas gave three possible contacts for internet – Starlink (too expensive), Frontier (not in area), and Skynet. Smith planning a meeting with Skynet representative.

ALDERWOMAN IZARD – Interconnect, Alvin wants to meet with Mayor Wilson.

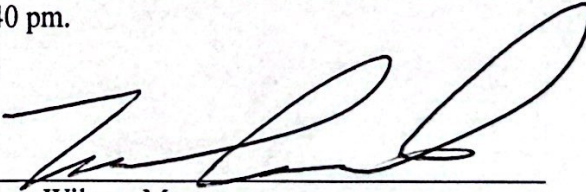
ALDERMAN DAWSON – Working on quarterly newsletter. Asking for photos of completed city projects. Alvin Sun contact – posted yard of the month in the paper and it was positive.

CITY CLERK – No comment.

MAYOR WILSON – Informing council about a 7-acre property that was for sell; buyer/owner need to present to the council to build two homes (variances on an ordinance).

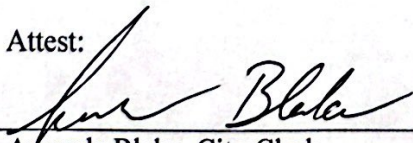
Adjournment:

Alderman Smith and Alderwoman IZard motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 7:40 pm.



Tom Wilson, Mayor

Attest:



Amanda Blake, City Clerk