

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, May 8, 2023**

Mayor Wilson called the Regular Session Council meeting to order at 6:00 pm.

Present: Alderman McGilvray, Alderman Mondragon, Alderman Smith, Alderwoman Izard, and new Alderman Dawson

Absent: Alderwoman Simoneaux

Pledge

Public Forum

N/A.

Reports/Recommendations from Contractors/Employees:

- A. Johnny Bellamy – MUNICIPAL DISTRICT SERVICES – Johnny gave his monthly report and included the annual Drinking Water Quality report for 2022 and the council unanimously approved the water report's distribution.
- B. Shohn Davison – MARSHAL'S OFFICE – Marshal Davison gave his report. Annual firearms and taser training completed.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis gave his report. Reminded council about Hurricane season being less than two months away. Mayor Wilson discussed his visit to the Emergency Management Center in Angleton. Mayor Wilson would also like to add a camera to City Hall for future zoom meetings. Travis also discussed AT&T and T-Mobile having a First Responder's program for when the phone lines get jammed up, that this would help come the need to communicate during a natural disaster.
- D. John Patterson – OPERATIONS ADMINISTRATOR – John gave his monthly report. Alderman Mondragon had questions about a water leak.
- E. Rashelle Casas - Mayor Wilson and council presented a gift to Rashelle for her service as City Clerk to Hillcrest Village for over eight years.

Minutes:

Alderwoman Izard motioned to approve the minutes for Regular Session Council Meeting April 10, 2023, and Alderman Smith second that motion. All approved and the motion carried.

Monthly Financial Statements:

Alderwoman Izard motioned to approve the March 2023 Financial Statements, Alderman McGilvray second that motion. All approved and the motion carried.

New Business:

- 1) **SWEAR IN NEWLY ELECTED CITY OFFICIALS: THREE ALDERMAN AT LARGE**
Alderman Smith and Alderwoman Izard were re-elected, and new Alderman Brad Dawson were all sworn into office. Their Oath of Office was signed.
- 2) **DISCUSSION AND POSSIBLE ACTION ON APPOINTING A MAYOR PRO-TEM.**
Alderman Smith motioned for Alderman McGilvray to continue to be Mayor Pro-Tem. Alderwoman Izard seconded the motion. All approved and the motion carried.
- 3) **DISCUSSION AND POSSIBLE ACTION REGARDING THE CULVERT ON FAIRWAY DRIVE.**
Mr. Derasari with Parkside Trails LLC has received approval from City of Alvin for his building of 83 home lots. He did not realize Hillcrest Village had to approve the culvert. Mayor Wilson expressed concern due to the increase in auto and pedestrian traffic at the entrance of Hillcrest Village, as well as road maintenance with no benefit to the city. Alderman Mondragon rejects to approve the Fairway Drive culvert; Alderwoman Izard second the motion. All approved and the motion carried.
- 4) **DISCUSSION REGARDING WATER INFRASTRUCTURE WITH MICHAEL HELFRICH, PE.**
Michael Helfrich with LA Engineering did 2 reports because Alderwoman Izard asked for a paired down option, which is why there are two reports. Alderwoman Mondragon motions to table this proposal pending a future workshop, date to be discussed later. Alderman Dawson second that motion. All approved and motion carried.
- 5) **RESIDENT DISCUSSION AND POSSIBLE ACTION REGARDING BIDS FOR CONCRETE WORK TO ACCOMMODATE A HANDICAPPED AREA AND SIDEWALK.**
2 bids received. Hobbs can get the county certificate. Alderman McGilvray motions to accept JP Construction bid with stripping and scrapping. Alderman Mondragon second the motion. All approved and the motion carried.
- 6) **DISCUSSION AND POSSIBLE ACTION REGARDING ESTABLISHING AN OFFICE FOR THE CITY CLERK.**
Mayor Wilson wants to use the storage room in the City Hall building for the secretary's office. He wants the city to purchase a printer. Alderman Izard reviewed office expenses budget to carry this out. Alderman McGilvray motions for Alderman Smith to research All-in-One printers; looking into one laser jet and one ink printer for office use. Alderman Dawson second the motion. All approved and the motion carried.

Follow-Up Business:

- 1) **DISCUSSION AND POSSIBLE ACTION REGARDING CITY'S WATER AND SEWER INFRASTRUCTURE.**
Alderman Mondragon motions for a special meeting for water infrastructure on May 22, 2023, at 6 pm. Alderman Smith second the motion. All approved and the motion carried.

Correspondence/Announcements:

ALDERMAN MCGILVRAY – Coastal Power Products for annual generator maintenance.

ALDERMAN MONDRAGON – To keep an eye on Fairway Drive culvert.

ALDERMAN SMITH – Have rented out building out once in April and none for May.

ALDERWOMAN IZARD – April's food truck was successful. Emergency plan TCQ approved, letter should be sent to the city office.

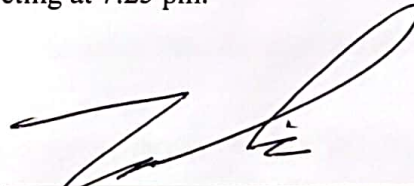
ALDERMAN DAWSON – No comment.

CITY CLERK – Council to discuss check signers and check pickup and getting May 1, 2023, special session meeting notes.

MAYOR WILSON – Research camera cost with Alderman Dawson. Reminder about May 17th meeting with Joel Marin and Lisa from Joel Marin's office about a list of requirements for contract.

Adjournment:

Alderwoman Mondragon and Alderman Smith motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 7:25 pm.



Tom Wilson, Mayor

Attest:



Amanda Blake, City Clerk