

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, April 10, 2023**

Mayor Wilson called the Regular Session Council meeting to order at 6:00 pm.

Present: Alderman Mondragon, Alderman Smith, Alderwoman Simoneaux, and Alderwoman IZARD

Absent: Alderman McGilvray

Pledge

Public Forum

N/A.

Reports/Recommendations from Contractors/Employees:

- A. Johnny Bellamy – MUNICIPAL DISTRICT SERVICES – Johnny gave his monthly report. Council had a few questions for Johnny.
- B. Shohn Davison – MARSHAL'S OFFICE – Marshal Davison gave his report. He let Council know about a possible opportunity for his department to be trained in using Narcan for drug overdoses by a non-profit organization. Mayor Wilson said that Marshal Davison would need to make sure he knew what liabilities the City could be responsible for if his department were to carry and possibly administer Narcan.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis was not available for this meeting. Mayor Wilson reminded Council that we are less than two months from hurricane season, so he will be putting together a meeting to go over emergency procedures. Mayor Wilson visited the Emergency Management Center in Angleton, and he would like Council to tour the facility.
- D. John Patterson – OPERATIONS ADMINISTRATOR – John gave his monthly report.

Minutes:

Alderwoman IZARD and Alderwoman Simoneaux motioned to approve the minutes for Regular Session Council Meeting March 13, 2023, Workshop March 27, 2023, and Workshop April 3, 2023. All approved and the motion carried.

Monthly Financial Statements:

Alderwoman IZARD and Alderman Mondragon motioned to approve the February 2023 Financial Statements. All approved and the motion carried.

New Business:

- 1) REQUEST FOR PROPOSAL (RFP 23-01) WATER WELL PANEL REPLACEMENT BID OPENING.

Two bids were received. Alderman Smith and Alderwoman Simoneaux motioned to approve a partial bid from NTS Pumps, Motors and Controls to replace the water well panel for water well # 2 for \$72,132. All approved and the motion carried.

- 2) REQUEST FOR PROPOSAL (RFP 23-02) INSTALL POWER AND TRANSFER SWITCH TO CITY'S EMERGENCY MANAGEMENT BUILDING BID OPENING.

Two bids were received. Simoneaux and Alderman Smith motioned to respectfully decline both bids. All approved and the motion carried.

- 3) DISCUSSION AND POSSIBLE ACTION REGARDING GIVING SOUTH STREET BLUE GRASS BAND A SMALL PAYMENT FOR PLAYING AT THE FOOD TRUCK EVENT.

Alderman Smith and Alderwoman Simoneaux motioned to donate \$100.00 to the South Street Blue Grass Band for playing at the food truck event. All approved and the motion carried.

Follow-Up Business:

- 1) DISCUSSION AND POSSIBLE ACTION REGARDING CITY'S WATER AND SEWER INFRASTRUCTURE.

Mr. John D. Mercer, with Lynn Engineering, attended this meeting and has been helping Alderwoman Izard with applying for a grant that would be used to upgrade and repair the sewer infrastructure. He explained the sewer upgrade process to the Council. Council had questions for Mr. Mercer regarding this process. Alderman Smith and Alderwoman Simoneaux motioned to table this topic until the next Regular Session Council Meeting. All approved and the motion carried.

Correspondence/Announcements:

ALDERMAN MCGILVRAY – Absent.

ALDERMAN MONDRAGON – Updated Council on the culvert that was put in on Fairway Drive by a land developer.

ALDERMAN SMITH – Interviewed 3 candidates for the City Clerk position and would like Council to get together to hire one.

ALDERWOMAN SIMONEAUX – Would like to wait to hire a Clerk. Council started to discuss the Clerk's position and decided that they need to break into Executive Session to discuss this topic further.

ALDERWOMAN IZARD – Reminded everyone about the food truck event on Thursday 4/27/23. She will be finishing the quarterly highlights newsletter soon.

CITY CLERK – No comment.

MAYOR WILSON – No comment.

Council asked the public to leave so they could conduct a private executive session.

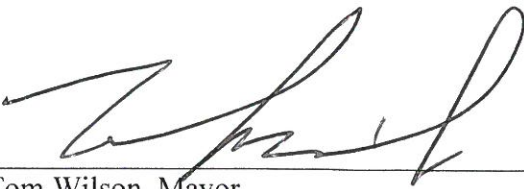
Mayor Wilson called the Executive Session to order at 7:56 pm.

Council discussed the open City Clerk position.

Alderwoman Simoneaux and Alderman Smith motioned to adjourn Executive Session at 8:29 pm. All approved and the motion carried.

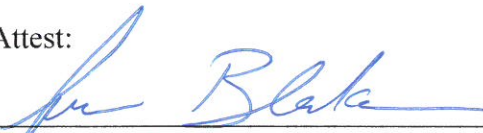
Adjournment:

Alderman Smith and Alderman Mondragon motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 8:29 pm.



Tom Wilson, Mayor

Attest:



Amanda Blake, City Clerk