

**MINUTES OF THE CITY PROJECT WORKSHOP
CITY OF HILLCREST VILLAGE
MONDAY, MARCH 27, 2023**

1. CALL WORKSHOP TO ORDER

The workshop was called to order at 6:16 PM by Mayor Wilson

The following council members were present: Simoneaux, Smith, McGilvray, Izard

The following council member was absent: Mondragon

2. WORKSHOP ITEMS:

A. DISCUSS WATER AND SEWER SYSTEM INFRASTRUCTURE.

The council discussed the need to improve the water and sewer systems with Mick Helfrich of LJA Engineering. The group discussed the need for a capital improvement plan to evaluate and prioritize the work that needs to be done to upgrade the water, sewer, and drainage for the city of the next few years. Mr. Helfrich explained that his company had done some preliminary work looking at our existing systems. There do not appear to be any critical issues at this point.

The group agreed that we need to prioritize our projects.

Alderman McGilvray noted that we have issues with the waste water system due to infiltration of ground water into the sewer system from leaks in the clay sewer pipes. He noted that this wastes energy, overwhelms the system, and causes the lift station on Wildwind to run more than necessary.

Mayor Wilson and Alderman Izard met with an attorney to discuss bonds versus loans to handle paying for projects. They were advised to prioritize where the city's funds are invested. With this in mind, the council discussed the Capital Improvement Plan proposed by LJA Engineering.

All agreed the plan must integrate the legal, engineering, accounting, and operational disciplines.

Mr. Helfrich is going to update the proposal he presented to include:
a survey of the current infrastructure,
a listing of work to be done,
a look at the undeveloped land in the village that is available for future growth,
the current and projected capacity needs of the village,
the potable water available to the village, and
recommendations for moving forward.

Drainage will not be a part of the plan in the first phase.

It was noted that there are grants available for capital improvement planning.

Approval of Phase One will be included on the next agenda.

The council agreed that we need a workshop to discuss our relationship with our accounting office. This meeting will be held on April 3, 2023.

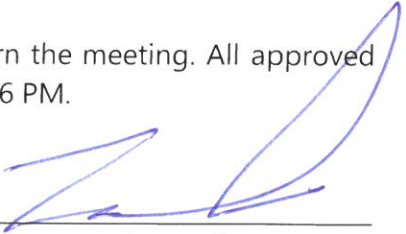
B. DISCUSS HANDICAP ACCESSIBILITY TO MUNICIPAL BUILDING.

The council discussed updates needed to the city building including:
the threshold into the building,
the walkway from the parking lot to the sidewalk,
adding a paper towel holder to the bathroom, and
marking and signage for a handicapped spot.

It was noted that the maximum occupancy for the building is 65.

ADJOURNMENT

Aldерwoman Simoneaux and Alderman McGilvray moved to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 7:16 PM.



Tom Wilson, Mayor

Attest:



Sarah Simoneaux, Alderwoman