

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, March 13, 2023**

Mayor Pro-Tem McGilvray called the Regular Session Council meeting to order at 6:01 pm.

Present: Alderman McGilvray, Alderman Mondragon, Alderman Smith, Alderwoman Simoneaux, and Alderwoman Izard

Absent: Mayor Wilson

Pledge

Public Forum

Ann McGilvray, 119 E. Wildwinn, confirmed that heavy trash clean-up is scheduled for April 24, 2023, and asked if we could get the word out about it.

Reports/Recommendations from Contractors/Employees:

- A. Johnny Bellamy – MUNICIPAL DISTRICT SERVICES – Johnny gave his monthly report.
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis was not available for this meeting.
- D. John Patterson – OPERATIONS ADMINISTRATOR – John gave his monthly report.

Minutes:

Alderwoman Izard and Alderman Smith motioned to approve the minutes for Regular Session Council Meeting February 13, 2023, the Executive Session Council Meeting February 13, 2023, and the Special Session Council Meeting February 20, 2023. All approved and the motion carried.

Monthly Financial Statements:

Alderwoman Simoneaux and Alderwoman Izard motioned to approve the January 2023 Financial Statements. All approved and the motion carried.

New Business:

- 1) REQUEST FOR PROPOSAL (RFP 23-01) WATER WELL PANEL REPLACEMENT BID OPENING.
One bid was received submitted by McDonald Municipal & Industrial. Alderwoman Simoneaux and Alderwoman Izard motioned to respectfully decline this bid. All approved and the motion carried.
- 2) REQUEST FOR PROPOSAL (RFP 23-02) INSTALL POWER AND TRANSFER SWITCH TO CITY’S EMERGENCY MANAGEMENT BUILDING BID OPENING.

One bid was received submitted by McDonald Municipal & Industrial. Alderwoman Simoneaux and Alderman Smith motioned to respectfully decline this bid. All approved and the motion carried.

3) DISCUSSION AND POSSIBLE ACTION REGARDING HAVING A LITTLE LIBRARY AT THE MUNICIPAL BUILDING.

Resident Ann McGilvray, 119 E. Wildwinn Drive, explained to Council that she and Brad Dawson, 102 E. Crestmont, would be willing to build and maintain a little library if Council would be willing to fund the project. Alderwoman Simoneaux and Alderman Smith motioned to allocate \$500 for the little library project. All approved and the motion carried.

4) DISCUSSION AND POSSIBLE ACTION REGARDING WHEELCHAIR ACCESSIBILITY TO THE MUNICIPAL BUILDING.

After a brief discussion of this topic, Council decided this is a large project and a workshop would be needed to discuss it. Alderwoman Simoneaux and Alderman IZARD motioned to remove this topic from the agenda so that they could schedule a workshop. All approved and the motion carried.

****The order of discussion for NEW BUSINESS number 5 and 6 were switched.****

5) DISCUSSION AND POSSIBLE ACTION REGARDING CITY'S WATER AND SEWER INFRASTRUCTURE.

Alderwoman IZARD updated Council that we passed the first stage of a grant process in which the money would be used for sewer system upgrades and repairs. A representative from LJA Engineering attended the meeting and answered a few questions Council asked about updating the City's water/sewer infrastructure. He told the Council they would need a Capital Improvements Project (CIP) plan, and he will put together a proposal over the next month. Alderwoman Simoneaux and Alderman Smith motioned to table this topic. All approved and the motion carried.

6) DISCUSSION AND POSSIBLE ACTION REGARDING SAFETY EQUIPMENT FOR THE MARSHAL'S DEPARTMENT.

Council broke into Executive Session at 7:08 to discuss this topic. Alderwoman Simoneaux and Alderman Mondragon motioned to approve the Marshal to purchase additional safety equipment up to \$3,200. Council and Marshal had a discussion regarding the motion. All approved and the motion carried.

Alderwoman Simoneaux and Alderman IZARD motioned to adjourn the Executive Session. Council adjourned Executive Session and resumed Regular Session at 7:33 pm.

Follow-Up Business:

- 1) N/A.

Correspondence/Announcements:

ALDERMAN MCGILVRAY – We need to have workshops to be more prepared for Council meetings.

ALDERMAN MONDRAGON – No comment.

ALDERMAN SMITH – Have rented out building 3 times in the last 5 weeks. He said he will go over the rental agreement to see if there is anything about vehicles.

ALDERWOMAN SIMONEAUX – Will prepare a newsletter and have it to the city office by following Monday.

ALDERWOMAN IZARD – Has the first Thursday Food truck Event set for April 27th but these food trucks are not wanting to do it for free anymore.

CITY CLERK – Let Council know that she will only be the Clerk through the May meeting and advise they get a replacement before April meeting so she can train.

MAYOR WILSON – Absent.

Adjournment:

Alderwoman Simoneaux and Alderwoman Izard motioned to adjourn the meeting. All approved and the motion carried. Mayor Pro-Tem McGilvray adjourned the meeting at 7:46 pm.


Kendall McGilvray, Mayor Pro-Tem

Attest:


Rashelle Casas, City Clerk