

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, May 10, 2021**

Mayor Wilson called the Regular Session Council meeting to order at 7:02 pm.

Present: Mayor Wilson, Alderman Franzen, Alderman Mondragon, Alderman McGilvray, Alderwoman Simoneaux, Alderwoman IZARD and Alderman Smith

Pledge

Public Forum:

N/A

Reports/Recommendations from Contractors/Employees:

- A. Austin Muse – MUNICIPAL DISTRICT SERVICES – Austin gave his monthly report. He also let Council know that the meter for the water interconnect we have with City of Alvin had to be pulled. Austin said he is working on receiving quotes from engineers to get the interconnect re-commissioned, because we could possibly need the water supply in the future during a disaster. Council asked questions regarding the price increases proposed by MDS.
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his monthly report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis was not able to attend this meeting. Mayor Wilson said that he was putting together a workshop or special meeting to address everyone’s roles during a hurricane and for the hurricane season.

Minutes:

Alderwoman Simoneaux and Alderman McGilvray motioned to approve the minutes for the Regular Session Council Meeting April 12, 2021, pending that the Clerk make the requested correction. All approved and the motion carried.

Monthly Financial Statements:

Alderman Franzen and Alderman Mondragon motioned to approve the February 2021 Financial Statements. All approved and the motion carried.

New Business:

- 1) SWEAR IN NEWLY ELECTED OFFICIALS: COUNCIL MEMBERS (SARAH SIMONEAUX, KORY IZARD WROBLISKI, AND RANDY LEE SMITH).
Mayor Wilson swore in all new Council Members.
- 2) DISCUSSION AND POSSIBLE ACTION ON APPOINTING A NEW MAYOR PRO-TEM.
Alderman McGilvray and Alderwoman Simoneaux motioned to appoint Alderman Mondragon as the new Mayor Pro-Tem. All approved and the motion carried.

- 3) DISCUSSION AND POSSIBLE ACTION APPOINTING ALDERMAN RESPONSIBILITIES.
Mayor Wilson appointed duties and responsibilities to each Alderperson for the term of their position on Council. See attached.
- 4) DISCUSSION AND POSSIBLE ACTION ON APPOINTING NEW MEMBERS TO THE BUILDING AND STANDARDS COMMISSION.
Mayor proposed four new members to our Building and Standards Commission. See attached. The Council asked questions about the Commission. Alderman McGilvray and Alderwoman Simoneaux motioned to approve the four people Mayor Wilson proposed to join our Building and Standards Commission. All approved and the motion carried.
- 5) DISCUSSION AND POSSIBLE ACTION ON THE SECOND AND FINAL READING OF ORDINANCE 34B-2021, AN ORDINANCE CONCERNING RECREATIONAL VEHICLES.
Mayor Wilson read this ordinance and pointed out all the changes from the previous version. Council then discussed these changes. Alderwoman Simoneaux motioned to make some changes discussed. No one seconded this motion, so the motion did not carry. Alderman Mondragon and Alderman McGilvray motioned to approve the second and final reading of Ordinance 34B-2021 as is. Alderman Smith, Alderwoman Izzard, Alderman Mondragon, and Alderman McGilvray approved the motion. Alderwoman Simoneaux opposed. The motion carried.
- 6) DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF ORDINANCE 34A-2021, AN ORDINANCE CONCERNING LITER ABATEMENT.
Alderman Mondragon and Alderwoman Izzard motioned to approve the first reading of Ordinance 34A-2021. All approved and the motion carried.
- 7) DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF ORDINANCE 34C-2021, AN ORDINANCE CONCERNING JUNK VEHICLES.
Alderwoman Simoneaux and Alderwoman Izzard motioned to approve the first reading of Ordinance 34C-2021. All approved and the motion carried.
- 8) DISCUSSION AND POSSIBLE ACTION TO SET THE PAY RATE FOR OUR OPERATIONS ADMINISTRATOR.
Alderwoman Simoneaux and Alderman Mondragon motioned to break into Executive Session. All approved and the motion carried. Council discussed what the pay rate should be for our new Operations Administrator. Council then came back into the public meeting.
Council offered John Patterson, Operations Administrator, a flat rate of \$750.00 per month for the remainder of this fiscal year, and this rate will be re-evaluated during the budget process. Alderwoman Simoneaux and Alderwoman Izzard motioned to approve this pay rate and asked John if he accepted this offer. John accepted this offer. All approved and the motion carried.

Follow-Up Business:

- 1) DISCUSSION AND POSSIBLE ACTION ON A NEW BUILDING RENTAL COORDINATOR.
Alderwoman Simoneaux and Alderman McGilvray motioned to remove this topic from the agenda. All approved and the motion carried.

2) DISCUSSION AND POSSIBLE ACTION ON ACCEPTING A NEW INSPECTION SERVICE AGREEMENT.

Aldерwoman Simoneaux and Alderman Mondragon motioned to discuss this item after the new members were sworn in. All approved and the motion carried. This topic was discussed earlier in the meeting.

Darron Ray explained his credentials to Council and answered any questions asked by Council. Alderman Mondragon and Alderman McGilvray motioned to accept Darron Ray's proposed Inspection Service Agreement. All approved and the motion carried.

Correspondence/Announcements:

ALDERMAN McGilvray – Congratulated the newly elected Council members.

ALDERMAN MONDRAGON – Asked for contact info for the new Council members.

ALDERWOMAN SIMONEAUX – No comment.

ALDERMAN SMITH – No comment.

ALDERWOMAN WROBLISKI – Explained that she really goes by the last name Izard. Clerk will make sure her last name is Izard on all documents moving forward.

CITY CLERK – No comment.

MAYOR WILSON – Let Council know that next month's Regular Session Council Meeting will be virtual. Also, he discussed having food trucks come to the Village.

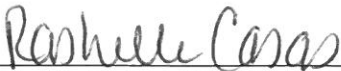
Adjournment:

Aldерwoman Simoneaux and Aldерwoman Izard motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 9:45 pm.



Tom Wilson, Mayor

Attest:



Rashelle Casas, City Clerk

 Reply all   Delete  Junk Block ...

Names to submit for Building Standards Commission

TW Tom Wilson <thomasowilson81@gmail.com>
Tue 5/4/2021 12:14 PM
To: Hillcrest Village Office

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As an agenda item, please place the nomination of the following names for the Building Standards Commission.

George Marek
209 Riverside Dr
281-235-3600

Brad Dawson
102 E Crestmont Dr
832-654-6871

Candy Meeks
203 W Sherwood Dr
832-425-4697

Carrie Kidd
807 Riverside Dr
281-702-5550

Reply Forward

Mayor and Alderman Responsibilities

Alderman Randy Smith – Beautification / Community Hall Rental

Monitor tree height and lights throughout city

Managing the rental of the Community Hall

2nd to Community Involvement

Alderman Sarah Simoneaux - Public Relations

Making sure meetings and articles are posted in Alvin Sun and at Building

Publishing Quarterly Newsletter

Obtaining and Tracking Advertising in Newsletter

Making sure information is posted to website.

2nd to Water and Sewer

Alderman Kory ^{12^{ard}}Wroblinski - Community Involvement

Organizing Candle Sales in December

Organizing Christmas Decorating Contest

Organizing Food Truck Visits each month

2nd to Road and Drainage

Alderman Ramiro Mondragon - Road and Drainage / Mayor Pro-Tem

Communicate with County Road and Drainage Commission on all projects

2nd to Beautification/Community Hall Rental

Alderman Kendall McGilvrey - Water and Sewer

Communicate with City Manager and MDS to assure all projects are moving forward and issues are being addressed.

2nd to Public Relations

Mayor and Alderman Responsibilities

Mayor

Oversight of Committees

Primary Public Point of Contact for Code Violations

City Representative on Commission Hearings

Oversite of EMC and City Manager

Coordinate Public Safety with City Marshall

Primary Contact for FEMA grant and aid

Mayor Pro-tem

Attend FEMA meetings with the Mayor

Secondary Point of Contact for Code Violations

Represent the City at Commission hearings

Conduct meetings when Mayor is absent.