

**Minutes for Regular Session Council Meeting
City of Hillcrest Village
Monday, November 9, 2020**

Mayor Wilson called the Regular Session Council meeting to order at 7:00 pm.

Present: Mayor Wilson, Alderman Franzen, Alderman Mondragon, Alderman Higgins, and Alderman McGilvray

Pledge

Public Forum:

Jack Justice, 709 Riverside Dr, wanted to make Council aware of the low hanging trees throughout the Village that are causing problems scraping vehicles.

Reports/Recommendations from Contractors/Employees:

- A. Austin Muse – MUNICIPAL DISTRICT SERVICES – Austin gave his report.
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison was unable to attend this meeting, so Officer Guerrero gave the Marshal’s monthly report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis updated everyone that Hillcrest has zero active COVID-19 cases to date. He also said that there was another tropical disturbance in the Gulf, but it shouldn’t be a threat to our area. Mayor Wilson said that he would like for the EMC, Marshal’s Department, and himself to do an autopsy of this hurricane season when it ends and update/refresh our policies/procedures if necessary.

Minutes:

Alderman Mondragon and Alderman Franzen motioned to approve the minutes for the Regular Session Council Meeting October 12, 2020. All approved and the motion carried.

Monthly Financial Statements:

The Financial Statements for September 2020 were not available for this meeting.

New Business:

- 1) DISCUSSION AND POSSIBLE ACTION ON APPOINTING A NEW MEMBER TO THE BUILDING AND STANDARDS COMMISSION.
Mayor Wilson did not have a candidate to appoint to the Building and Standards Commission. Alderman McGilvray and Alderman Mondragon motioned to table this topic until the next Regular Session Council Meeting. All approved and the motion carried.

Follow-Up Business:

- 1) DISCUSSION AND POSSIBLE ACTION ON A NEW BUILDING RENTAL COORDINATOR.
Resident Ann McGilvray provided a copy of the current rental agreement and a copy of the current Rental Coordinator Duties. Ann and Council discussed possible changes to the contract and duty list. Council discussed these items as well as rental rates and possible changes to the wording about deposits on the contract. Alderman McGilvray and Alderman Mondragon motioned to table this topic until the next Regular Session Council Meeting. All approved and the motion carried.
- 2) DISCUSSION AND POSSIBLE ACTION REGARDING A PART-TIME CITY OPERATIONS COORDINATOR.
Alderman Franzen provided a rough draft of an ordinance for this position to Council, and they went over and discussed it. Alderman Franzen and Alderman McGilvray motioned to approve the rough draft of Ordinance 49-2021. All approved and the motion carried.
- 3) DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF ORDINANCE 3-2020, CONSOLIDATED BUILDING AND STANDARDS CODES ORDINANCE.
Alderman Franzen and Alderman Mondragon motioned to approve the first reading of Ordinance 3-2020. All approved and the motion carried.
- 4) DISCUSSION AND POSSIBLE ACTION ON THE READING OF ORDINANCE 50-2020, FLOOD DAMAGE PREVENTION ORDINANCE.
Alderman McGilvray and Alderman Franzen motioned to approve the reading of Ordinance 50-2020. All approved and the motion carried.

Correspondence/Announcements:

ALDERMAN MONDRAGON – Asked Officer Guerrero if we should be worried about theft in the Village. Officer Guerrero said the recent theft case was an ID theft case.

MAYOR WILSON – Are we having a December meeting? Yes. Asked Council about their thoughts on adding in paid ads into our quarterly newsletter. Also, he was made aware of a carport that went up at 106 E. Timberlane without a permit. He went and talked to the homeowner, and they agreed to come pull a permit and pay the fees.

ALDERMAN FRANZEN – Need to add an agenda item to next agenda to fill vacancy on the Council. He asked Clerk for a candle update. She said they were ordered and would be delivered soon.

ALDERMAN MCGILVRAY – Asked Officer Guerrero if crime was trending in our area. He said the calls they receive to assist are mostly medical assist. He said they very rarely get criminal activity calls in Hillcrest, and he feels Hillcrest is an overall safe area.

ALDERMAN HIGGINS – No comment.

CITY CLERK – No comment.

Adjournment:

Alderman Franzen and Alderman McGilvray motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 8:27 pm.



Tom Wilson, Mayor

Attest:



Rashelle Casas, City Clerk