

**Minutes for Regular Session Council Meeting  
City of Hillcrest Village  
Monday, March 8, 2021**

Mayor Wilson called the Regular Session Council meeting to order at 7:00 pm.

Present: Mayor Wilson, Alderman Franzen, Alderman Mondragon, Alderman McGilvray, and Alderwoman Simoneaux

Absent: Alderman Higgins

**Pledge**

**Public Forum:**

N/A

**Reports/Recommendations from Contractors/Employees:**

- A. Austin Muse – MUNICIPAL DISTRICT SERVICES – Austin gave his monthly report. He also talked about the freeze last month. He reported that Hillcrest Village’s water system stayed safe from contamination and damage.
- B. Shohn Davison – MARSHAL’S OFFICE – Marshal Davison gave his monthly report.
- C. Travis Hobbs – EMERGENCY MANAGEMENT COORDINATOR – Travis and Mayor Wilson reported plans to update all of Hillcrest Village’s Hurricane Preparedness measures and policies. Mayor Wilson attended classes to educate himself on reimbursements for Federal Emergencies. Mayor Wilson would like to declare our City Municipal Building as a disaster shelter.

**Minutes:**

Alderwoman Simoneaux and Alderman McGilvray motioned to approve the minutes for the Regular Session Council Meeting February 8, 2021. All approved and the motion carried.

Alderwoman Simoneaux and Alderman McGilvray motioned to approve the minutes for the Special Session Council Meeting February 22, 2021. All approved and the motion carried.

**Monthly Financial Statements:**

Alderman Franzen and Alderman Mondragon motioned to approve the December 2020 Financial Statements. All approved and the motion carried.

**New Business:**

- 1) DISCUSSION AND POSSIBLE ACTION ON THE MAYOR TO APPOINT A NEW OPERATIONS ADMINISTRATOR.  
The pay rate for the Operations Administrator has not been set yet so Mayor Wilson proposed to appoint resident John Patterson to this position pending an Executive Session be held in the future

to set this pay rate. Alderwoman Simoneaux and Alderman McGilvray motioned to approve the appointment of John Patterson as our new Operation Administrator. All approved and the motion carried.

**Follow-Up Business:**

1) DISCUSSION AND POSSIBLE ACTION ON A NEW BUILDING RENTAL COORDINATOR.

Alderman McGilvray and Alderwoman Simoneaux motioned to table this topic until the next Regular Session Council Meeting. All approved and the motion carried.

2) DISCUSSION AND POSSIBLE ACTION ON APPOINTING A NEW MEMBER TO THE BUILDING AND STANDARDS COMMISSION.

Alderwoman Simoneaux and Alderman Mondragon motioned to approve the Mayor's appointment of resident Nancy Melenric to the Building and Standards Commission. All approved and the motion carried.

**Correspondence/Announcements:**

ALDERMAN FRANZEN – Asked Clerk if she had heard from the plumber yet because they still had not been out to fix the City Building's outside pipes. She said she'd check to see when they will be out.

ALDERMAN HIGGINS – Absent.

ALDERMAN MCGILVRAY – Let Council know that we can call Terry Droege at TDEC Electric for electrical inspections.

ALDERMAN MONDRAGON – Let Council know he has contacted Commissioner Stacy Adams regarding the sinkhole on Riverside Drive.

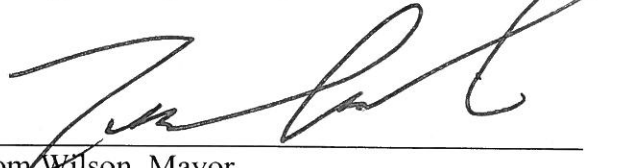
ALDERWOMAN SIMONEAUX – Asked about getting part of Mustang Drive patched.

CITY CLERK – No comment.

MAYOR WILSON – Let Council know he met with the election candidates. He will host a virtual and in-person Meet the Candidates. He also let everyone know that we will be having a virtual Council meeting soon.

**Adjournment:**

Alderman Mondragon and Alderwoman Simoneaux motioned to adjourn the meeting. All approved and the motion carried. Mayor Wilson adjourned the meeting at 7:53 pm.

A handwritten signature in black ink, appearing to read 'Tom Wilson', written over a horizontal line.

Tom Wilson, Mayor

Attest:

A handwritten signature in black ink, appearing to read 'Rashelle Casas', written over a horizontal line.

Rashelle Casas, City Clerk